



The Village of Bald Head Island

MEMORANDUM

Date: June 5, 2008

To: Mayor and Council

From: Chris McCall, Assistant Village Manager/Development Services Director

Cc: Calvin Peck, Village Manager
Department Heads

Re: Weekly Status for 2 – 6 JUN 2008

- **NC APA Region 6 Planner's Meeting** – Village Development Services Director attended the NC American Planning Association's Region 6 meeting at BCC Leland Campus on Monday 6/2. The meeting was attended by various planning officials within the Cape Fear and Eastern Council of Governments to network and discuss topics relevant to the region. The participation was good and included the following topics of discussion; DENR's One NC Naturally initiatives, Census Update, CAMA, Hazard Mitigation, and RPO updates and a presentation on Military Base Growth within the region.

- A. **One NC Naturally** – Due to the increased population growth of NC (21 people moving to NC every hour – 500 people per day) by 2030, NC population will increase 50% to approximately 12 million. However the supply of land and water is not increasing and with at least 383 acres per day being converted to new roads, shopping malls and housing developments, and with NC leading the nation in lost farm and forest land, more than 1 million acres in 10 years, the pressure on our natural resources will continue to increase (Source: NCDENR)

The One NC Naturally program incorporates conservation planning tools that provide accurate information to support land use planning efforts. For the most part, the development of BHI has taken into consideration many aspects of what this program is trying to accomplish on a state wide effort. The development of the Cape Fear Station and generous donations of parcels of land to the Smith Island Land Trust are examples. Staff will be providing the DENR staff with

shapefiles of all existing parcels that have been deeded to SILT for the state wide map.

For more information on this program you can visit www.oneNCnaturally.org

- B. Census Update** – Bob Coats, NC Office of State Budget & Management, and Governor Easley’s Census Liaison, provided information regarding the states initiatives in preparation of the 2010 Census count. Soon you will begin to see advertisements on t.v. about the upcoming census and the importance of an accurate count and how locals can assist both the state and federal government to ensure that everyone is counted. Village Staff has already participated in the LUCA Program which is the Local Update of Census Addresses. Staff verified a physical address list which was forwarded through the Brunswick County GIS department to the state census office for accuracy. At some point in the future, census employees will be canvassing the local municipalities to verify those addresses prior to the census packets being mailed out.
- C. CAMA Update** – Mike Christenbury, DCM Planner, provided an update on the CAMA Land Use Plan Program. As you are aware, the Village’s CAMA LUP was just certified by the Coastal Resources Commission (CRC) at its last meeting.
- D. Hazard Mitigation Plan Update** – Not to be confused with the Village’s Emergency Mitigation Plan (Chip’s Plan), the Hazard Mitigation Plan which was developed by Village staff in 2004 and approved by the NC Division of Emergency Management and deemed FEMA compliant under the Disaster Mitigation Act of 2000 (DM2K) will be required to be updated by 2010 and is a 12 to 16 month process. Village staff will look to ensure that this plan is updated accordingly to remain eligible for both state and FEMA administered hazard mitigation programs.
- E. RPO (Rural Planning Organization) Update** – Don Eggert with the Cape Fear COG and RPO Coordinator provided an update on the proposed state port expansion and included handouts of the presentation given by Stephanie Ayers, Director, Planning and Development for the NC Port at Wilmington. A copy of the presentation is available at Village Hall.

- **Village Staff Meeting** – A full staff meeting was held on Tuesday 6/3 to update employees on the proposed benefits package, supplemental insurance program, and the new wellness program that will be instituted with the assistance of the NC League of Municipalities. Hughes Warren, Village Benefits Consultant and a NC Blue Cross Blue Shield representative attended the meeting to explain the HSA concept and answer questions. Regarding the Village Wellness Program, some of you may have already seen many of the Village employees walking the roads early in the morning on Wednesday's. This has officially become the Wednesday Wellness Walk and all employees are encouraged to join for the walk with varying routes ranging from 1.5 to 3 miles.
- **Village Chatter** – HR Director Dawn Reno has begun a quarterly newsletter titled "Village Chatter" that will be distributed to all Village employees updating them on various topics, events, and important changes during the quarter. In the first issue, which was distributed at the staff meeting, items included the difference between an ordinance and a resolution, a short biography on the new Village Clerk Joy Davis, a "How well do you know your fellow employees?" questionnaire, the importance of OSHA in the workplace, benefits enrollment and the Employee of the Quarter – Gloria Agnew.
- **Killegray Ridge & Flora's Bluff Vitex Replacement** – Staff met with the landscape contractor hired by the KR/FB POA to maintain the landscaping throughout to brief them on replacement process. The landscape contractor is preparing an estimate for replacement plantings to submit for approval.
- **Public Creek Access Facility** – Staff met with the adjacent property owner to flag the proposed fence line and discuss buffering options. Staff will have the agreed upon fence line surveyed. BHI Limited architect staff is assisting with the conceptual design.
- **Regional Municipal/County Manager's Meeting** – Calvin & Chris will be attending the meeting on Friday 6/6.
- **Middle Island Sewer Assessment** – To date, the Village has received approximately 53 paid assessments for the sewer extension.
- **Hurricane Season Readiness Briefing** – Village Staff attended the annual meeting with BC EMS and local municipal officials on Thursday 6/5 to be briefed on hurricane preparedness for the upcoming season. More information will be provided in next week's update.
- **R/O Reject Line Location** – Ken Bowling met with Mckim & Creed, BHI Club, and Woody Fulton to field verify the proposed location of the line and to look specifically at placement in areas along the golf course and marina where the line is being proposed.

➤ **Important Upcoming Dates:**

1. BC CTP Meeting at Bolivia – 6/10
2. Public Safety Center Meeting w/ Architects 6/11
3. Floodplain Mapping Program Maintenance – 6/12
4. Council Work Session & Regular Meeting – 6/13