



The Village of Bald Head Island

MEMORANDUM

Date: February 8, 2008

To: Mayor and Council

From: Chris McCall, Assistant Village Manager/Development Services Director

Cc: Calvin Peck, Village Manager
Department Heads

Re: Weekly Status for 4 - 8 FEB 2008

- **Debris Management/FEMA Public Assistance Pilot Program** – Calvin and Chris met with Barry Johnson, Johnson Environmental & Disaster Consultants, to discuss Village opportunities for public assistance for debris management through a pilot program FEMA is initiating. One of the key components of this program is that municipalities would be reimbursed for straight or regular time salaries and benefits of permanently employed staff that performs debris related activities. As a requirement, the Village will have to develop a “Debris Management Plan” as outlined by FEMA. Mr. Johnson will be providing the Village an estimate to prepare the plan in accordance with FEMA required elements as well as updating our yearly debris management contracts for sand, vegetative & C&D, and dangerous trees & hanging limbs removal for the upcoming hurricane season.
- **Stranded Buoy on South Beach** – From my previous e-mails you all are aware of the yellow buoy that washed up on south beach over the weekend. Ray Bradshaw with the Corps is working to have the buoy removed. On Tuesday, Island Contracting pulled the buoy further up on higher ground so as not to have any possibility of the buoy floating into the groin field. I’ll continue to update you on the status until it is removed.
- **Potable Water Supply Update** – Ken met with Diane Williams, NCDENR Public Water Supply Section, to discuss alternatives for water production & distribution as a result of the Utilities shutting down the Reverse Osmosis (R/O) system. Ms. Williams has been fully briefed by Ken & David Suther, Plant Operator, on the reasons for shutting down the system which she understands.

Ken and his staff will continue to sample as though the water facility is in operation. The system can operate at anytime if need be. Ken has also been in contact with Brunswick County Utilities Director, Jerry Peirce, and submitted a proposed water demand for BC water which we are awaiting their response. This water would further supplement the Utilities well water production.

- **Personnel Policy** – Dawn is working hard on making copies of the policy to ensure that each employee receives a copy. There will be a mandatory staff meeting on Wednesday February 20th at the Association Center to provide staff an opportunity to ask questions after their review of the policy.
- **Bank Drafting for Utilities Customers** – The Village is now offering bank drafting for our utility customers. The first month is a test run on the customer's bank account, and thereafter their utility payment will be drafted from their bank account. Authorization forms will be sent out over the next few months. Forms are also available at Village Hall and on the Village website at:

<http://www.villagebhi.org/government/administration/finance/pdf/ach.pdf>
- **Progress Energy Line Replacement** – Work continues with Progress Energy replacing lines along the spurs off Edward Teach Wynd. Contractor says work is going smoothly and they have had no problems. Contractor will be doing minimal hand digging on Saturday 2/9.

➤ **Important Dates:**

1. Department Head Meeting/Agenda Review on 2/12 @ 1:00 p.m. at PD Conf. Room.
2. Wellness Committee Meeting on 2/13 @ 10:30 a.m. at FD Meeting Room
3. Council Worksession & Regular Meeting on 2/15 at 9:30 a.m. & 3:00 p.m.