

VILLAGE OF BALD HEAD ISLAND
COUNCIL WORK SESSION
August 20, 2010
Bald Head Association

COUNCILORS IN ATTENDANCE: Mayor Andrew Sayre
Mayor Pro Tempore John Fisher
Councilor Gene Douglas
Councilor Art Morris
Councilor John Pitera

STAFF PRESENT: Calvin R. Peck, Jr., Village Manager
Chris McCall, Asst. Manager/ Shoreline Protection Manager
Deb Straub, Finance Manager
Chip Munna, Chief of Public Safety
Stephen Boyett, Inspector for Development Services
David Cox, Systems Administrator
Charles Baldwin, Village Attorney
Debra Talbert, Village Clerk (recording minutes)

1. Call to Order/ Approval of Agenda

Mayor Sayre called the August 20, 2010 Council Work Session to order at 9:30 a.m. Councilor Douglas requested Beach Funding to be added to Shoreline Protection Work Session for discussion. Mayor Sayre entertained a motion to approve the agenda with revision made. Councilor Morris made motion, with all in approval.

(MOTION CARRIED 5-0)

2. Review of Council Meeting Agenda

3.1- Attorney Baldwin reviewed the proposed Personal Electric Transportation Ordinance. The Public Safety/ Transportation Committee had made revisions to the ordinance. The draft form has been revised and presented to the committee and Council with all in agreement to set the public hearing for the September Council meeting for the revision of Chapter 28: Traffic and Vehicle Ordinance.

4.2- Chris McCall reviewed the Green Challenge Resolution. The North Carolina League of Municipalities Green Challenge recognizes the commitment of cities and towns to preserve natural resources to save energy.

6.1- Calvin Peck reviewed the job progress of the Public Works department with different locations on the Island. The Peppervine 911 beach access permit has been received and work has begun.

Calvin Peck discussed with Council the possibility of online registration of golf carts and the possible problems of new procedures. After further review, Council and staff agreed to keep registration at Public Safety Administration.

Mayor Pro Tempore Fisher reviewed the Accommodation Tax Laws for North Carolina and suggested further research on how the monies can be distributed. Council and staff discussed and further research will be done.

3. Edward Teach Well No. 4

Calvin discussed the draft letter prepared by Jim Henry with Bald Head Island Limited. The letter stated Limited would like to proceed with an exchange of fresh water well sites that would allow the Village to receive a new well site in exchange for executing a release of the well site easement and abandonment of Edward Teach Well No. 4. Mayor Sayre stated concerns with information not provided on the letter request. Calvin will speak with Limited. Calvin reviewed the proposed property request with Council. Negotiation with Limited will continue and report will be given to Council.

4. Timber Groins/ Lot 219

Mayor Sayre spoke on the draft agreement concerning the four groins located on the riverside beach adjacent to the northwest side of Row Boat Row and a portion of Turk's Head Court within the Bald Head Island Harbour Village. Chris McCall spoke on the unknown condition of the groins and suggested to excavate for further review. The work is unable to begin until the CAMA permit is approved and received. Attorney Baldwin suggested no approval should be done until the final packet from Limited has been reviewed by Council and staff.

5. Boat House

Chris McCall stated the boat house property belongs to the Baldhead Island State Nature Area, managed by the Division of Parks and Recreation. The funding is not available for the restoration of this structure; however the State will dismantle the boathouse if safety is an issue. There was discussion with the Old Baldy Foundation and they would like to see the boat house saved; however it is low on their fund raising priority list. Chris McCall was instructed by Council to set up a meeting with Anne Mills to research further.

6. Email List Session Law 2010-83

Calvin spoke on the Session Law 2010-83, House Bill 1921. The act is to provide a list of the e-mail addresses of persons subscribing to email list kept by certain local governments are open to public inspection but are not required to be provided, and to provide that the local government may use that list only for the purpose that it was subscribed to. This bill was passed as a local bill in Wake County. The League of Municipalities will have this on their agenda to be approved by the General Assembly in 2011.

7. Status of Director of Conservation

Suzanne Dorsey spoke on the research for the location of a new Director of Conservation. The position is on a yearly renewal. With the resignation of Tom Hancock at the Conservancy, Patrick Amico is completing the research with the on ground monitoring and research until the position is filled. Council and Suzanne discussed the position and the timeframe for employment. Suzanne stated the December Council meeting there would be a final report of the aquifer study presented.

Mayor Sayre stated Mayor Harry Simmons has requested for a water tower to be placed on Caswell Beach with Bald Head Island to share the water. Council and staff discussed the quantity of water used by Bald Head Island Utilities. Calvin will research further with Caswell Beach to see if this would be beneficial for Bald Head Island.

8. Shoreline Protection

8a- Local Action Plan for Tar Ball Removal

Chris McCall reviewed the draft plan details the methods, equipment, and daily operations required to respond to the collection of "tar balls" impacting the shoreline of the Bald Head Island as a result of the Deepwater Horizon Oil Spill in the Gulf. Council stated this is a good plan and should be expanded to incorporate larger issues with spills. Chief Munna stated if there was a spill to occur, the Coast Guard would operate the program. Mayor Sayre asked for the plan to be revised as a general action plan for further review.

9. Financial Report

Deb Straub the financials for July 2010 were as expected with no unexpected expenditures. The Finance Committee is researching for alternative revenue sources for the Island.

10. Manager's Report

Calvin requested Suzanne Dorsey to speak on the Japanese Black Pines and possible diseases on the Island. Patrick Amico stated the Brunswick and New Hanover County Estuarine Research Extension will be on the Island to take samples to return to the NC State University lab. Suzanne recommended to the residents to remove the Black Pine over fifteen years old and replace with a Cedar tree.

Calvin stated the NC Utilities Commission has extended time period for the Bald Head Island Transportation Ferry Rate Case. The testimony and exhibits by intervener filing date has been extended to September 28, 2010. October 20, 2010 the hearing will be held.

Mayor Sayre stated Johnny Tillett with McGuireWoods has been contacted by TopSail Beach for lobbying representation. Calvin will speak with Johnny Tillett with concerns from the Village of Bald Head Island.

Attorney Baldwin spoke on the CRC meeting on September 2, 2010. Thomas Varnum has produced a memo on the portions of the sandbag rules as they concern the Village of Bald Head Island. This will be reviewed during closed session.

Councilor Pitera stated Island Hardware has stated concerns with the business on the Island and has asked for the Village to promote the business. Calvin stated the Village does comparison shop but understands the intent of Council. This will be reviewed and research will be done by the Village staff for any or all purchasing to be done on the Island.

Councilor Pitera spoke on the rental units overflow trash can issues. After further discussion, Calvin stated further research will be done with property management and Waste Industries. Councilor Douglas reviewed the attended meeting with the BBC. Council discussed dredging issues and the sand in the channel.

Council discussed the CRC meeting September 15- 17, 2010. Sandbag issues will be discussed and the suggestion was made to attend. Council discussed changing the September Council meeting to September 24, 2010. With all in approval, Mayor Sayre moved the Council meeting to September 24, 2010.

11. Closed Session Pursuant to N.C. General Statutes 143-318.11 (a)(1),(a)(2), (3), and (5)

Pursuant to N.C. General Statutes 143.318.11(a)(1),(a)(2),(3) and (5), Mayor Sayre entertained a motion to enter into Closed Session at 11:05 a.m., with all in favor.

(MOTION CARRIED 5-0)

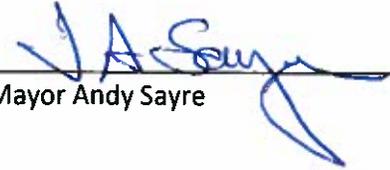
Mayor Sayre entertained a motion to come out of Closed Session at 12:22 p.m., with all in favor.

(MOTION CARRIED 5-0)

12. Adjournment

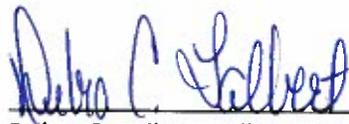
Mayor Sayre entertained a motion to adjourn at 12:23 p.m., with all in favor.

(MOTION CARRIED 5-0)



Mayor Andy Sayre

ATTEST:



Debra C. Talbert, Village Clerk



**VILLAGE OF BALD HEAD ISLAND
COUNCIL MEETING
August 20, 2010
Bald Head Association**

COUNCILORS IN ATTENDANCE: Mayor Andrew Sayre
Mayor Pro Tempore John Fisher
Councilor Gene Douglas
Councilor Art Morris
Councilor John Pitera

STAFF PRESENT: Calvin R. Peck, Jr., Village Manager
Chris McCall, Asst. Manager/ Shoreline Protection Manager
Deb Straub, Finance Manager
Chip Munna, Chief of Public Safety
Stephen Boyett, Inspector for Development Services
David Cox, Systems Administrator
Charles Baldwin, Village Attorney
Debra Talbert, Village Clerk (recording minutes)

1. **Call to Order / Approval of Agenda**
Mayor Sayre called the August 20, 2010 Council Meeting to order at 3:00 p.m. Mayor Sayre entertained a motion to approve the agenda with revisions. Councilor Douglas made the motion, with all in approval.
(MOTION CARRIED 5-0)
2. **Consent Agenda**
 - 2.1 **Approval of Minutes**
July 16, 2010 Work Session
July 16, 2010 Council Meeting
Mayor Sayre asked for approval of the Consent Agenda as presented. Councilor Douglas made the motion, with all in approval.
(MOTION CARRIED 5-0)
3. **Old Business**
 - 3.1 Removed
4. **New Business**
 - 4.1 **July Financial Statement Report**
Deb Straub stated financials for July 2010 were as expected with no unexpected expenditures.
 - 4.2 **Green Challenge Resolution**
WHEREAS, the Village of Bald Head Island Council wants to emphasize the benefits of energy conservation and conservation of other natural resources such as water;
WHEREAS, the Village of Bald Head Island Council wants to demonstrate that conservation practices can be applied to the daily operations of municipal government and to infrastructure projects;
WHEREAS, the Village of Bald Head Island Council seeks to find methods of service delivery and operations that conserve energy and resources, thus saving taxpayer dollars and protecting and preserving the environment;
WHEREAS, sound conservation practices can reduce government costs over the long-term;
WHEREAS, this government would lead by example to show the practicality and effectiveness of conservation practices;
WHEREAS, the Village of Bald Head Island Council seeks to encourage its citizens and its businesses to be stewards of the environment;

NOW THEREFORE, BE IT RESOLVED THAT THE Council of Village of Bald Head Island accepts the NCLM Green Challenge and pledges to work toward achieving the various levels of the challenge, indicating measures accomplished to save energy and other natural resources over the next three years.

Adopted by the Council of the Village of Bald Head Island this 20th day of August, 2010

Mayor Sayre asked for approval of the Green Challenge Resolution as presented. Councilor Morris made the motion, with all in approval. **(MOTION CARRIED 5-0)**

4.3 Appointment of Committee member

Mayor Sayre asked for approval of the appointment of Tom Hayden as Chairman of the Communications Committee. Councilor Morris made the motion, with all in approval.

(MOTION CARRIED 5-0)

4.4 1st Reading and Set Public Hearing for Proposed Revision of Chapter 28: Traffic and Vehicles

Attorney Baldwin reviewed the proposed revision of Chapter 28: Traffic and Vehicles. Mayor Sayre entertained a motion to set a Public Hearing for September 24, 2010. In a voice vote, all voted in favor.

(MOTION CARRIED 5-0)

5. Committee Reports

5.1 Shoreline Protection

Brooke Williams spoke on the meetings held and the concerns with the lack of funding for dredging and renourishment.

5.2 Finance

Mayor Pro Tempore Fisher spoke on the Finance Committee meeting held Monday. The committee is researching sources of income for the Village.

Mayor Sayre stated the Village has hired consultants for monitoring the revaluation of property values by Brunswick County.

5.3 Public Safety & Transportation

Councilor Morris spoke on the concerns and issues from the Committee. Mayor Pro Tempore Fisher stated concerns from individuals on the Island with the transition of Public Safety department. Mayor Pro Tempore Fisher suggested Department Head's from each department and Manager have a review survey to analysis the transition and make modifications if necessary. The committee will review.

5.4 Public Works & Utilities

Councilor Pitera spoke on beach items being left on the beaches overnight. The committee is researching this further and will report back to Council.

5.5 Communication

Tom Hayden stated there will be a meeting next week to work on the communication issues for the Island.

5.6 Parks & Recreation – No Report

6. Monthly Reports

6.1 Manager's Report

Mayor Sayre stated the Rate Case hearing has been delayed from September 27, 2010 to October 20, 2010. The written testimony date has been delayed to September 20, 2010.

Calvin spoke on the issues dealing with the Japanese Black Pines on the Island. There will be research done on the trees by Brunswick County and sent to NC State for further research.

There has been a discussion dealing with the oil spill in the Gulf where suggestion was made to have a Local Action Plan in place. The Plan will be updated to include any type of oil spill or other circumstances and presented to Council for their review.

6.2 Department of Public Safety Report

Chief Munna spoke on the incidents that occurred on the Island. The Public Safety Department has received new badges designed by the staff of Public Safety.

6.3 Development Services Monthly Report

Stephen Boyett spoke on the permits issued for the month of July. The annual meeting with the Board of Adjustments will be August 26, 2010.

6.4 Shoreline Protection Manager Report

Chris McCall spoke on the September 3, 2010 meeting with Council and the Corps of Engineers. Chris spoke on different issues the Shoreline Protection Committee has been working on. The timber groins rehabilitation project is being reviewed by Limited and Village staff with minor modifications expected by the end of August. Erik Olsen has completed the beach profile module number 8. This will be distributed to Council and the Shoreline Protection Committee.

7. Comments, Reports and Questions

7.1 Citizens

Tom Hayden stated his concerns to Chief Munna on the underage drivers on the island. Chief Munna replied by asking residents to report if underage drivers are seen so the matter can be handled. Richard Mesaris asked Chris McCall if the engineered beach certification would cover the beach renourishment issues with CAMA. Chris stated Erik Olsen has prepared the documents and has been presented to FEMA while awaiting confirmation when a claim is made for a natural disaster.

7.2 Bald Head Association - No Comment

7.3 Bald Head Island, LTD- No Comment

7.4 Bald Head Island Conservancy

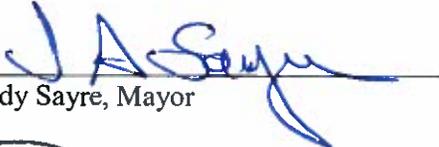
Suzanne Dorsey stated the Barrier Island Study Center is now breaking ground. Tom Hancock has resigned from the Conservancy. Patrick Amico with the Conservancy will be working on the projects for the Village. Suzanne stated 72 turtle nest have been noted for the Island. Suzanne spoke on the Larry Kahouns Group to the Island and studing of the South Beaches.

7.5 Bald Head Island Club - No Comment

7.6 Mayor and Council – No Comment

8. Adjournment

Mayor Sayre made motion to adjourn at 3:30 p.m. Councilor Pitera made motion, with all in favor.
(MOTION CARRIED 5-0)


Andy Sayre, Mayor

ATTEST:


Debra C. Talbert, Village Clerk



**VILLAGE OF BALD HEAD ISLAND
SPECIAL MEETING
September 10, 2010
Bald Head Association**

COUNCILORS IN ATTENDANCE: Mayor Andrew Sayre
Mayor Pro Tempore John Fisher
Councilor Gene Douglas
Councilor Art Morris
Councilor John Pitera

STAFF PRESENT: Calvin R. Peck, Jr., Village Manager
Debra C. Talbert, Village Clerk (recording minutes)

1. Call to Order / Approval of Agenda

Mayor Sayre called the September 10, 2010 Council Special Meeting to order at 3:00 p.m. Mayor Sayre entertained a motion to approve the agenda as presented. Councilor Pitera made motion, with all in approval. **(MOTION CARRIED 5-0)**

2. Consideration/ Adoption of Ordinance Respecting Codification of Ordinances and Amending Ordinances Nos. 2008-0701 and 2006-0903

Calvin reviewed the presented Ordinance with Council. Mayor Sayre entertained a motion to approve the presented ordinance. Councilor Douglas made motion, with all in approval. **(MOTION CARRIED 5-0)**

3. Closed Session Pursuant to N.C. General Statutes 143-318.11 (a)(1), (3), (5) and (6)

Pursuant to N.C. General Statutes 143.318.11(a)(1),(3),(5) and (6), Mayor Sayre entertained a motion to enter into Closed Session at 3:05 p.m. Councilor Morris made motion, with all in favor. **(MOTION CARRIED 5-0)**
Mayor Sayre entertained a motion to come out of Closed Session at 3:55 p.m. Councilor Douglas made motion, with all in favor. **(MOTION CARRIED 5-0)**

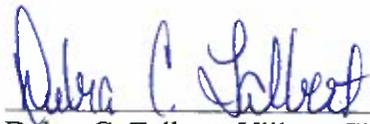
4. Adjournment

Mayor Sayre entertained a motion to adjourn at 4:00 p.m., with all in favor. **(MOTION CARRIED 5-0)**



Mayor Andy Sayre

ATTEST:



Debra C. Talbert, Village Clerk

