

VILLAGE OF BALD HEAD ISLAND
COUNCIL WORK SESSION
December 10, 2010
Bald Head Association

COUNCILORS IN ATTENDANCE: Mayor Andrew Sayre
Councilor Gene Douglas
Councilor Art Morris
Councilor John Pitera

STAFF PRESENT: Calvin R. Peck, Jr., Village Manager
Chris McCall, Asst. Manager/ Shoreline
Protection Manager
Chip Munna, Chief of Public Safety
Deb Straub, Finance Officer
Jason Kessler, Attorney
Debra Talbert, Village Clerk (recording minutes)

1. Call to Order/ Approval of Agenda

Mayor Sayre called the December 10, 2010 Council Work Session to order at 9:30 a.m. Mayor Sayre entertained a motion to approve the agenda as presented. Councilor Pitera made motion, with all in approval. **(MOTION CARRIED 4-0)**

2. Review of Council Meeting Agenda

Mayor Sayre requested the minutes for the November Work Session to be corrected with wording for the Communications Director.

3.1- Deb Straub reviewed the process of the revaluation for the island. The Real-estate Attorney and the appraiser attended the public hearing with Brunswick County Commissioners and made a presentation with the concerns of Bald Head Island. The Commissioners directed the tax assessors to prepare separate the residential schedule values for the next revaluation in 2015. The tax assessors were unable to separate the values for 2011. A letter of understanding authored by Real-estate Attorney will be sent to Brunswick County with the documentation and understanding of the occurrence. Notices will be sent to property owners in March 2011 and the informal appeals can be presented to the Board of Equalization between March and April 2011. The formal appeal to the Board of Equalization will begin in May – December, 2011.

3.2- Calvin spoke on the Director of Communications/ Public Information Officer position. Calvin has been working with Tom Hayden on the duties expected from the Communications Committee and would be discussed further at the Council Retreat. Mayor Sayre reviewed the Communications committee meeting and stated his concerns on the timeframe. Mayor Sayre and Calvin will meet to discuss further prior to the Council Retreat.

4.1- Calvin summarized the proposed amendment of Section 28-1 and adding Chapter 28, Article II, Division 4- Regulating taxicabs and taxicab drivers. Council will need to have a 1st reading and set a public hearing for January 21, 2011 Council meeting. Council and staff discussed the proposed draft ordinance with revisions.

4.2- Calvin stated the plan requires a 1st reading and set a public hearing for January Council meeting. Chris McCall summarized the 2010 Hazard Mitigation Plan and

proposed Resolution with changes. Council and staff discussed the communication efforts to property owners on flood zone information.

4.3- Deb Straub reviewed the financial statements for November 2010. The total operating revenues are within budget and the total operating expenditures are high due to legal expenses. The Utility fund revenues are below budget and are in line with the expenditure levels. Deb stated the financial audit has been completed for FY 09/10 and will be presented at this December Council meeting.

Mayor Sayre asked about the notices sent to commercial accounts from the Utilities department. Calvin explained that when the replacement of larger meters and the electronic reading began there was incorrect programming with the electronic reader with reading low. The notices sent were to inform customers there will possibly be an increase in their statement now that the problem has been corrected.

4.4- Calvin reviewed the Resolution to accept and endorse the Solid Waste Management Plan of 2019 for Brunswick County. The resolution presented is in support of waste reduction goals for Brunswick County.

4.5- Calvin reviewed the Solid Waste Collection and Disposal contract amendment. Council and staff discussed the concerns with Brunswick County cost and the recycling program with how it affects Bald Head Island. Mayor Sayre suggested an informal letter to be sent to Brunswick County explaining Bald Head Island should be excluded from charges of services not received. Calvin agreed to prepare a letter.

Councilor Douglas questioned the progress of the sales tax information data collected by the Finance Committee from the entities of the Island. Deb Straub stated the data has been provided with no action taken at this time. Mayor Sayre stated the information and strategies for funding solutions for the Village will be discussed at the Council Retreat.

5.4- Calvin reviewed the Public Works committee recommendation to install a concrete pad and retaining wall for storm water pump at Horsemint Trail and to also install a storage building for storm water hoses. Calvin suggested holding off on this proposal until the Council Retreat for further discussion.

3. **Council Retreat**

Mayor Sayre stated the retreat will be held February 7 and 8, 2011 at the Shoals Club. The draft agenda has been reviewed by Council and the Mayor stated he would be making revisions that would be distributed to Council.

4. **Taxi Service**

Calvin reviewed the concerns Council has with the proposed ordinance. The size and insurance issues would be reviewed by staff prior to January Council meeting.

5. **Financial Report**

Discussed during the review of Council Meeting agenda.

6. **Manager's Report**

Calvin spoke on the 2010 deer count survey conducted by the BHI Conservancy for Bald Head Island. Calvin stated the Conservancy supports the Village recommendation for no cull in the winter of 2010/2011. Councilor Douglas inquired if a questionnaire has been sent out to the property owners by the Communications Committee. Calvin replied no.

Concerns were stated and the Communications Committee will have this presented to them for future mailings.

Calvin reviewed a report on the Bald Head Woods deer impact and the planting of seedlings. The Johnson's Island Garden Center had attempted to reproduce the seedlings with no success.

Calvin will be attending an advocacy conference with NC League of Municipalities on January 20, 2011.

7. **Closed Session Pursuant to N.C. General Statutes 143-318.11 (a)(1),(3), and (5)**

❖ Village of Bald Head Island vs. US Army Corps of Engineers

Pursuant to N.C. General Statutes 143.318.11(a) (1), (3) and (5), Mayor Sayre entertained a motion to enter into Closed Session at 10:16 a.m., with Councilor Pitera made the motion with all in favor. **(MOTION CARRIED 4-0)**

Mayor Sayre entertained a motion to come out of Closed Session at 11:46 a.m., with Councilor Morris made the motion with all in favor. **(MOTION CARRIED 4-0)**

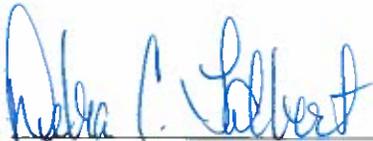
8. **Adjournment**

Mayor Sayre entertained a motion to adjourn at 11:47 a.m., with Councilor Morris made the motion with all in favor. **(MOTION CARRIED 4-0)**



Mayor Andy Sayre

ATTEST:



Debra C. Talbert, Village Clerk

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