

**VILLAGE OF BALD HEAD ISLAND
MONTHLY COUNCIL MEETING
January 15, 2010
Bald Head Association Center**

COUNCILORS IN ATTENDANCE: Mayor Andrew Sayre
Mayor Pro Tempore John Fisher
Councilor Gene Douglas
Councilor Art Morris
Councilor John Pitera

STAFF PRESENT: Calvin R. Peck, Jr., Village Manager
Chris McCall, Assistant Manager/ Director of Dev. Services
Deb Straub, Finance Manager
Dawn Reno, Human Resource/ Tax Administrator
Public Safety Chief Chip Munna
Ken Bowling, Utilities Director
Ben Liddle, Public Works Director
David Cox, Systems Administrator
Charles Baldwin, Village Attorney
Debra Talbert, Village Clerk, (recording minutes)

1. **Call to Order / Approval of Agenda**- Mayor Sayre called the January 15, 2010 Council Meeting to order at 3:00 p.m. Mayor Sayre entertained a motion to approve the agenda with revisions. Councilor Douglas made the motion with all in approval.
(MOTION CARRIED 5-0)

2. **Consent Agenda**
 - 2.1 **Approval of Minutes**
December 18, 2009 Work Session
December 18, 2009 Council Meeting
 - 2.2 **Sale of surplus metal items located at the Utilities Department**
Mayor Sayre asked for approval of the Consent Agenda as presented. Councilor Pitera made the motion with all in approval. (MOTION CARRIED 5-0)

3. **Old Business**
 - 3.1 **Update on Integrated Shoreline Management Plan**- Calvin spoke on the Intergrated Shoreline Management Plan. Calvin stated the preliminary estimation of placement of sand could finish at Station 190 at Loggerhead. Calvin stated Chris will be meeting with the Land Management Group to discuss the creek dredging permit. The Groinfield contractors are on station and will begin placing the first bag next week. The bags would not reach as far to sea, due to the loss of sand on the island.
 - 3.2 **Amendment to Village Personnel Policy- Smoking Policy Section 14. Smoking Policy**
Calvin spoke on the Resolution to revise the Personnel policy as follows:

WHEREAS, the Village Manager requests that an Article V., Section 14, “Smoking Policy”, as shown on Exhibit A hereto, be added to the Personnel Policy;

WHEREAS, it appears to the Village Council that the addition of Article V., Section 14, “Smoking Policy”, is in the best interest of the Village and of the health of its employees;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Bald Head Island that Article V., Section 14, “Smoking Policy”, be added to the Village Personnel Policy first adopted by Resolution on January 1, 2008.

This Resolution amends any prior Resolution on the subject matter.

Adopted and effective this the 15th day of January, 2010.

Article V.

Conditions of Employment

Section 14. Smoking Policy

Smoking is prohibited in or on any building, ground or vehicle owned, leased or occupied by the municipal government of Bald Head Island. Additionally, all Village employees shall, during employee’s working hours, refrain from smoking while in the view of the general public and while actively engaged in duty with the general public, including, without limitation, in meetings or on fire, emergency or police calls or activities where smoking may compromise safety. This prohibition on smoking in public shall apply whether the employee is located within or outside the municipal boundaries of Bald Head Island.

Failure to comply with this policy may result in immediate disciplinary action.

After discussion of the policy, Mayor Sayre asked for a motion to approve as presented.

Councilor Pitera made motion, with all in approval. **(MOTION CARRIED 5-0)**

3.3 Approval of Brunswick Beaches Consortium Lobbyist charge- Calvin spoke on the invoice as a member to share the cost for Brunswick Beaches Consortium Lobbyist totaling \$10,500.00. Calvin made recommendation to Council for the approval of payment. Mayor Sayre asked for motion to approve. Councilor Douglas made motion, with all in approval.

(MOTION CARRIED 5-0)

3.4 Amend contract with Simmons Agriculture to include American Beach Grass

Chris discussed the approval to amend the existing approved contract with Simmons Agriculture for the addition of 85,000 American Beach Grass plants to be installed as part of the Village Sand Placement project. This will provide for immediate stabilization of impacted areas along west and south beach. The additional price will be \$20,000.00. Mayor Sayre asked for motion to approve. Councilor Douglas made a motion, with all in approval. **(MOTION CARRIED 5-0)**

4. New Business

4.1 December Financial Statement Report- Deb discussed the operating revenues for the year to date. The Revenue shortfalls are being reviewed by the Finance Committee and staff. They will report to Council at next Council meeting with proposed budget amendments to offset the revenue shortfall. Deb gave Council the fund balances for the accounts for the Village.

4.2 Memorial Proclamation and donation in memory of Cynthia W. Mitchell-

Mayor Sayre read the below Proclamation in memory of Cynthia W. Mitchell. Donations from the Village of Bald Head Island were made to “The George P. and Cynthia Woods Mitchell Center in Alzheimer’s Disease and Related Brain disorders” at the University of Texas Medical School in Galveston, TX and to “The George P. and Cynthia Woods Mitchell Center for Neurodegenerative Diseases” at the University of Texas Medical Branch in Houston, TX. Mayor Sayre asked for motion to approve. Councilor Douglas made motion, with all in approval.

(MOTION CARRIED 5-0)

WHEREAS, on behalf of the Village of Bald Head Island, we wish to extend our sincere condolences over the passing of Cynthia Woods Mitchell; and
WHEREAS, Cynthia Woods Mitchell served this community in various capacities, which include a founding supporter of the Old Baldy Foundation, the donation of the property for the Village Chapel, and a donation of property from Bald Head Island Limited to the Bald Head Island Conservancy in honor of George and Cynthia Mitchell ; and
WHEREAS, Cynthia Woods Mitchells' death leaves our community with a deep feeling of sorrow for the loss of such an honored and respected citizen; and
WHEREAS, Cynthia Woods Mitchell earned the respect, admiration and high regard of all with whom she came into contact, and our community has sustained a great loss in her death;
NOW, therefore on behalf of the Village of Bald Head Island, the Village of Bald Head Island Council extends its sincere sympathies upon Cynthia Woods Mitchells' passing this 15th day of January 2010.

4.3- Appointment of new member to the Planning Board- Councilor Douglas made recommendation for the appointment of Larry Lammert to the Planning Board. Mayor Sayre asked for a motion to approve, with all in approval.

(MOTION CARRIED 5-0)

5. Committee Reports

5.1 Beach- Anne Kane stated the Beach Committee met and has presented recommendations to Council on changes to the Beach Committee charges and a work order for Beach access 5 due to unstable stairs due to beach erosion. Anne complimented Daralyn Spivey for completing a monthly report to Public Works.

5.2 Finance- no comment

5.3 Public Safety- no comment

5.4 Public Works- Ben Liddle stated the Public Works committee met and took a tour of the Public Utilities.

5.5 Transportation- no comment

6. Monthly Reports

6.1 Manager's Report- Calvin stated Charles Baldwin and Ray Webb attended the CRC meeting with discussion on terminal groin structures. Ray Webb stated the CRC meeting covered issues that have been presented to the recent Legislature session, suggesting a study to be done by the Coastal Resource Commission (CRC) on the terminal groin structures. Ray stated there will be another hearing held in Wilmington February 17th at 4:30 at the New Hanover Government Center and urged citizens to attend this meeting.

6.2 Department of Public Safety Report- Chief Munna spoke on the training for the Public Safety officers. Chief Munna also spoke on the fire alarm call and how it was handled by staff and volunteers.

6.3 Development Services Monthly Report- Chris McCall spoke on the Development Services activity for December 2009.

7. Comments, Reports and Questions

7.1 Citizens- Anne Kane asked Calvin if Erik Olsen has indicated the amount of sand that has been placed on the beaches. Calvin stated he did not have that info on hand, apologized and said that the information was at Village Hall. He would be happy to share with her if she came by.

7.2 Bald Head Association- no comment

7.3 Bald Head Island, LTD- no comment

7.4 Bald Head Island Conservancy- Suzanne Dorsey spoke on the laying of a late sea turtle nest and would keep everyone informed of progress of the last nest.

7.5 Bald Head Island Club- no comment

7.6 Mayor and Council- Mayor Sayre stated the Council Retreat/ Work Session would be held on the Island January 26- 27 at the Shoals Club. Mayor Sayre stated BHI Club, BHI Limited, the Conservancy, BH Association, and the Old Baldy Foundation would be attending and discussing issues on the Island.

8. Adjournment - Mayor Sayre asked for a motion to adjourn at 3:33 p.m., with Councilor Pitera making the motion. In a voice vote, voted in favor. **(MOTION CARRIED 5-0)**



Andy Sayre
Mayor

ATTEST:



Debra C. Talbert
Village Clerk

