

**VILLAGE OF BALD HEAD ISLAND**

**COUNCIL WORK SESSION**

April 15, 2011

Bald Head Association

COUNCILORS IN ATTENDANCE: Mayor Andrew Sayre  
Mayor Pro Tempore John Fisher  
Councilor Gene Douglas  
Councilor Art Morris  
Councilor John Pitera

STAFF PRESENT: Calvin R. Peck, Jr., Village Manager  
Chris McCall, Asst. Manager/ Shoreline  
Protection Manager  
Deb Straub, Finance Director  
Nathan McConnell, Captain of Public Safety  
Charles Baldwin, Village Attorney  
Debra Talbert, Village Clerk

**1. Call to Order/ Approval of Agenda**

Mayor Sayre called the April 15, 2011 Council Work Session to order at 9:30 a.m. Mayor Sayre presented two additions to the Work Agenda: 1) Old Baldy Foundation tram service and 2) Wounded Warrior Sponsorship.

Mayor Sayre entertained a motion to approve the agenda as amended. Councilor Pitera made motion, with all in approval. **(MOTION CARRIED 5-0)**

**2. Review of Council Meeting Agenda**

2. Calvin reviewed the scheduled Public Hearings for the afternoon Council meeting.  
2.1- Calvin stated the presented text amendment to Section 16-1 would allow the Chief of Public Safety to make recommendation on the suitability of a person or location for an ABC permit.  
2.2- Calvin stated the proposed Ordinance would clarify implications regarding the violations of Village ordinances.

5.1 Mayor Sayre spoke on the presented applicant, John Jelinek for committee membership to the Shoreline Protection Committee.

5.2 Deb Straub reviewed the March financial report. Deb stated the General Fund revenues and expenditures are within budget. The Utilities fund is slightly below budget; anticipate an increase for "in-season". The Beach Fund balance is \$519k, Stormwater Management balance is \$76k, and the Infiltration Pond System Fund balance is \$213k. There have been a total of \$610k budget amendments for the additional legal services for the rate case and revaluation for this budget year. Council and staff discussed the county revaluation totals. There is a 33.42% reduction in total taxable valuation for the island. The individual tax bills were mailed early March. Staff stated several calls regarding the 2011 tax rate and dates for public hearing for the FY 11-12 budget. Mayor Sayre suggested staff to ask property location of concerned owners.

Mayor Sayre asked Calvin the results on the increase of Utility fees. Calvin stated the direction he understood from Council was to increase the reconnection fee to \$50.00. Council agreed.

### **3. Review of Budget Calendar**

Mayor Sayre reviewed the revised Budget Calendar as presented below.

Calvin stated he and Deb Straub have completed the Village Department expenditures and justification meetings. Calvin stated the review and analysis has been completed. Staff will present Council with preliminary information prior to the Manager's Budget Presentation on May 6, 2011.

<b><u>Date</u></b>	<b><u>Event</u></b>
• February 18, 2011	Presentation of Budget Calendar & Guidance to Dept. Heads
• March 2, 2011	Presentation of Budget Package to Dept. Heads
• March 11, 2011	Revenue Estimates and Justifications Due from Dept. Heads
• March 18, 2011	Expenditure Estimates and Justifications Due from Department Heads
• April 4-13, 2011	Budget Review and Analysis with Manager/ Dept Heads/ Committee Chairs
• <b>May 6, 2011</b>	<b>Manager's Budget Presented to Council (Special Meeting)</b>
• May 11 and May 12, 2011 (if needed)	Budget Workshops
• <b>May 13, 2011</b>	<b>Public Hearing on Budget (Regular Meeting)</b>
• May 31 – June 2, 2011	Budget Workshops - Additional (if needed)
• <b>June 24, 2011</b>	<b>Adoption of the Budget (Regular Meeting)</b>

### **4. Old Baldy Foundation Transportation Issues**

BHI Limited has donated a tram to the Old Baldy Foundation for historic tours. Attorney Baldwin stated he met with Ray Webb to review the situation. Ray Webb explained the background requirements to operate the tram for historic tours. Attorney Baldwin stated the transportation would be arrival and departure only. Attorney Baldwin stated the current ordinance does not make distinction of profit and nonprofit organizations and this should fit within the terms of the current ordinance.

Calvin stated the ordinance should be sufficient for the concerns discussed. Council agreed the ordinance should not be amended.

### **5. Wounded Warriors Sponsorship**

Mayor Pro Tempore Fisher requested sponsorship of \$2500.00 from the Village to the Wounded Warrior program. The services were explained to Council and Council agreed to donate \$2500.00 from the Contingency Fund. This action will be added to the Council meeting agenda.

### **6. Financial Report**

Discussed during the Review of Council Agenda

### **7. Manager's Report**

Calvin stated the Wildlife Resources Commission will be coming to the island to give an educational presentation to the Conservancy interns and Village staff on alligators and the state recommendation of a nuisance alligator. Calvin stated the concerns with aggressive alligators on the island will be addressed at that time. Mayor Sayre stated our concerns should be put on record and addressed to the Wildlife Resource Commission. Calvin stated the concerns will be addressed.

Calvin reviewed Senate Bill 182. The presented local bill concerns the protection of email subscription list. This bill has been expanded to all North Carolina municipalities and has been presented to the Senate for approval.

Calvin stated Jim Cornette has completed running the requested simulations for The Club. The report has been sent to The Clubs consultant, the Villages engineer and Calvin. A meeting will be arranged for consultation between the parties involved.

The Timber Groinfield Renovation Project bids were open on April 12, 2011. There were four responsive bids and one withdrew prior to the deadline. The engineer will discuss the bids during closed session with comments and concerns. The lowest bid was received from Atlantic Diving for \$215k.

The final stormwater installation has been completed on Black Skimmer Trail. The final cleanup is being completed today on Cape Fear Trail. Staff will be preparing an instruction manual for the operation of the pumps on the island.

Mayor Sayre reviewed the Terminal Groin Legislation with the House Bill amendment. This has been passed to go to the floor of the House for presentation. Mayor has asked Staff to prepare a list of property owners of North Carolina with Representatives and Senators to send email and possible letter to address this issue. Council and staff discussed the timeframe of the proposal and agreed this amendment will be presented to the House quickly.

Councilor Morris stated Joe Ridgeway will be volunteering his services for the renovation of the Public Safety Building.

**8. Closed Session Pursuant to N.C. General Statutes 143-318.11 (a)(1),(3), and (5)**

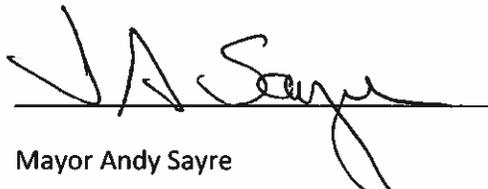
❖ Village of Bald Head Island vs. US Army Corps of Engineers

Pursuant to N.C. General Statutes 143.318.11(a) (1), (3) and (5), Mayor Sayre entertained a motion to enter into Closed Session at 10:00 a.m., with Councilor Pitera made the motion with all in favor. **(MOTION CARRIED 5-0)**

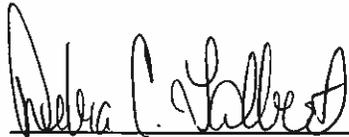
Mayor Sayre entertained a motion to come out of Closed Session at 11:10 a.m., with Councilor Morris made the motion with all in favor. **(MOTION CARRIED 5-0)**

**9. Adjournment**

Mayor Sayre entertained a motion to adjourn at 11:11 a.m., with Councilor Douglas made the motion with all in favor. **(MOTION CARRIED 5-0)**

  
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Mayor Andy Sayre

ATTEST:

  
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Debra Talbert, Village Clerk

