

**VILLAGE OF BALD HEAD ISLAND
COUNCIL MEETING
November 15, 2013
2:30 p.m.
Location: BHA**

COUNCILORS IN ATTENDANCE

Mayor Andrew Sayre
Mayor Pro Tempore John Fisher
Councilor Gene Douglas
Councilor Art Morris
Councilor Bob Helgesen
Elect Councilor Joe Ridgeway

STAFF PRESENT:

Calvin Peck, Village Manager
Chris McCall, Asst. Manager/
Shoreline Protection Manager
David Cox, Systems Administrator
Karen Ellison, HR/ Communications
Deb Straub, Finance Director
Charles Baldwin, Village Attorney
Debra Talbert, Village Clerk

1. Call to Order / Approval of Agenda

1.1 Approval of Agenda

Mayor Sayre entertained a motion to approve the amended agenda as presented. Councilor Helgesen made motion, with all in approval. **(MOTION CARRIED 5-0)**

2. Consent Agenda

2.1 Adoption of minutes on October 18, 2013 Council Work Session

2.2 Adoption of minutes on October 18, 2013 Council Meeting

2.3 Accept Resignation of Committee member- Joe Ridgeway

Mayor Sayre entertained a motion to approve the consent agenda as presented. Mayor Pro Tempore Fisher made motion, with all in approval.

(MOTION CARRIED 5-0)

3. Old Business

3.1 Sales Tax Distribution

Mayor Sayre spoke on the Ad Hoc Committee through Brunswick County on the distribution of sales tax. This meeting was held November 6, 2013 with public comments. There were 3 persons who spoke in favor to include Larry Lammert, Claude Pope and Harry Simmons. The effort will continue for immediate action.

3.2 Recognition for Mayor Pro Tempore John Fisher

Mayor Sayre presented a plaque to John Fisher in recognition of his outstanding service and dedication as a Councilmember from December 18, 2009 to November 15, 2013.

4. **New Business**

4.1 Oath of Office- Mayor Sayre

Debra Talbert, the Village Clerk, swore in the Mayor as follows:

"I, J. Andrew Sayre, do solemnly swear that I will support and maintain the Constitution and Laws of the United States of America, and the Constitution and Laws of the State of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Mayor of the Village Council of the Village of Bald Head Island, so help me God."

4.2 Oath of Office- Councilor Ridgeway

Debra Talbert, the Village Clerk, swore in the Councilor as follows:

"I, Joe Ridgeway, do solemnly swear that I will support and maintain the Constitution and Laws of the United States of America, and the Constitution and Laws of the State of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Village Council of the Village of Bald Head Island, so help me God."

4.3 Board to Appoint/ Oath of Office Mayor Pro Tempore

Mayor Sayre asked for nomination for the Mayor Pro Tempore. Councilor Helgesen nominated Councilor Gene Douglas for Mayor Pro Tempore. Mayor Sayre asked for a motion to approve the recommendation to approve Councilor Douglas as Mayor Pro Tempore. Councilor Helgesen made motion, with all in approval.

(MOTION CARRIED 5-0)

Debra Talbert, the Village Clerk, swore in the Mayor Pro Tempore as follows:

"I, Gene Douglas, do solemnly swear that I will support and maintain the Constitution and Laws of the United States of America, and the Constitution and Laws of the State of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Mayor Pro Tempore of the Village Council of the Village of Bald Head Island, so help me God."

4.4 Resolution to Accept Road Dedication- Maritime Commercial Area

Calvin reviewed the recommendation to accept the road dedications from BHI Limited.

RESOLUTION OF THE VILLAGE OF BALD HEAD ISLAND ACCEPTING PUBLIC DEDICATION OF MARKET ALLEY, PURVEYOR'S ALLEY, MERCHANT'S ROW, MARITIME WAY AND EDWARD TEACH WYND

WHEREAS, the owner, Bald Head Island Limited, LLC, offered for public dedication certain streets, including without limitation, roadways, alleys, sidewalks and bikeways, as shown on those Plats prepared by Gary Gurganus Land Surveying attached hereto as Exhibit A and incorporated fully herein by reference and as described in that Warranty Deed attached hereto as Exhibit B and incorporated fully herein by reference ("Village Streets"); and

WHEREAS, the Village Streets are generally known as Market Alley, Purveyor's Alley, Merchant's Row, Maritime Way and Edward Teach Wynd; and

WHEREAS, the owner provided to the Village the engineer's certification and letter from the owner required by the Village Code of Ordinances, a true copy of that document being attached as Exhibit C hereto, and has otherwise satisfied the Ordinance requirements, including but not limited to those set forth in Section 26-124; and

WHEREAS, the Village Council finds it in the public interest and desires to accept the dedication;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Bald Head Island that the Village accepts the offer of public dedication from Bald Head Island Limited, LLC of the Village Streets. This, the 15th day of November, 2013.

Mayor Sayre entertained a motion to accept the right-of-ways through Resolution. Mayor Pro Tempore Douglas made motion, with all in approval.

(MOTION CARRIED 5-0)

4.5 Approval of Budget Amendment for Utilities Fund

Deb Straub requested an approval of budget amendment for utilities fund to increase FEMA grant revenue and expenditure budgets in the Utilities fund for hazard mitigation grant project. This is for the surge protection for water and sewer plants and lift stations in the amount of \$103,105. Mayor Sayre entertained a motion to approve the budget ordinance. Councilor Helgesen made motion, with all in approval. **(MOTION CARRIED 5-0)**

4.6 October Financial Statement Report

Deb Straub reviewed the financial statements for the month of October 2013. The general fund revenues exceed prior years. The Ad Valorem Taxes are \$941k collected to date. The Accommodation taxes are 10.2% higher than last year. The ICE permits revenues exceed prior years.

The general fund expenditures are on target. The utilities fund revenues are slightly ahead of budget and prior years. Tap fees and surcharges have received 4 water and 4 sewer tap fees. The total revenue exceeds budget and prior years. The utilities fund expenditures are on target with budget and prior years.

The capital projects beach fund balance is \$874k, Village Facilities Construction is \$341k, Stormwater Management is \$52k, and the Infiltration Pond System is \$165k.

The FY 12-13 audit is completed and will be presented at the December Council meeting.

5. Manager's Report

Karen Ellison spoke on the Bad Water Cape Fear Marathon runners. The event will held on the island in March 2014.

Chris McCall spoke on the Corps with the regular annual maintenance of the channel. This will be done in the outer ocean barge where the entrance to the channel is located. This will begin in January 2014. There will be a hopper dredge used.

The NCBIWA conference is November 18 & 19, 2013. Chris McCall, Mayor Sayre, Councilor Douglas, Councilor Morris, Councilor Ridgeway will be attending this conference.

6. Strategic Issues Group

Councilor Helgesen reviewed the 3 issues of concern, Broadband, Transportation & Communication the SIG will be addressing.

The next meeting will be November 20, 2013 in a Closed Session to discuss issues and concerns with Chad Paul.

7. Comments, Reports and Questions

7.1 Bald Head Association- No Comment

7.2 Stage II- No Comment

7.3 Bald Head Island, LTD- No Comment

7.4 Bald Head Island Conservancy- No Comment

7.5 Bald Head Island Club- No Comment

7.7 Citizens- No Comment

7.8 Mayor and Council- No Comment

8. **Adjournment** -

Mayor Sayre entertained a motion to adjourn at 2:55 p.m. Councilor Helgesen made motion, with all in approval. **(MOTION CARRIED 5-0)**

J. Andrew Sayre, Mayor

ATTEST:

Debra C. Talbert, CMC/NCCMC
Village Clerk