

**VILLAGE OF BALD HEAD ISLAND
COUNCIL WORK SESSION**

June 16, 2010

Public Safety Administration Building

COUNCILORS IN ATTENDANCE:

Mayor Andrew Sayre
Mayor Pro Tempore John Fisher
Councilor Gene Douglas
Councilor Art Morris
Councilor John Pitera
Calvin R. Peck, Jr., Village Manager
Deb Straub, Finance Manager
Stephen Boyett, Inspector for Development Services
David Cox, Systems Administrator
Charles Baldwin, Village Attorney
Daralyn Spivey, Village Deputy Clerk (recording minutes)

STAFF PRESENT:

1. Call to Order/ Approval of Agenda

Mayor Sayre called the June 16, 2010 Council Work Session to order at 9:35 a.m. Mayor Sayre entertained a motion to approve the agenda as written. The vote was unanimous.

(MOTION CARRIED 5-0)

2. Review of Council Meeting Agenda

- 2.1- Mayor Sayre asked for a revision to be done on the May 7, 2010 Budget Meeting minutes, page 5. Councilor Douglas stated a revision to be done on the May 7, 2010 Budget Meeting minutes, page 3. The revisions will be completed for the Council meeting.
- 2.2- Calvin reviewed the Resolution honoring the Village of Bald Head Island Public Safety Department by Registration of Live Oak.
- 2.3- Calvin reviewed the amendment of for the salary schedule and position classifications within the personnel policy.
- 3.2- Attorney Charles Baldwin spoke on the Resolution of the Village of Bald Head Island to authorize filing of condemnation action to provide for beach access by Public Safety Department and emergency vehicles on Bald Head Island.
- 4.1- Calvin spoke on the approval of recommendation for Pre-Positioned Debris Removal contracts for the 2010-2011 Hurricane season from Johnson Environmental Consultants.
- 4.3- Calvin reviewed the consideration of the re-appointment of the Bald Head Island Planning Board and Board of Adjustment members.
- 5.6- Calvin spoke on the Dog Park Rules and lease agreement with the Bald Head Association so the Timbercreek Mulch site to be used for purpose of a public dog park.

3. NCIT

Brooke Williams spoke on the committee recommendation of the adoption of a Resolution supporting the Village Ad Hoc North Carolina International Terminal and Village Shoreline Protection Committee is recommendation opposing the North Carolina International Terminal (NCIT).
Mayor Sayre spoke on the urgency of notifying the public with letters and a Resolution. Calvin spoke on the meeting with McGuire Woods and the procedure of a policy change

that was discussed by Council on the July 18, 2008 Council Work Session. Mayor Sayre gave a list of persons the letters should be sent to and directed staff to move forward if policy approved by Council.

4. Meeting with USACOE Col. Ryscavage- Will be discussed in Closed Session

5. Budget – Creek and Groins

Calvin discussed the 2010/2011 Tax rate for the budget at 18.5 cents for Base, 10.0 cents for the debt and 4.25 cents for the Shoreline Protection for a total of 32.75 cents Island-wide. Calvin discussed the projects the Village was proposing for Bald Head Creek and the groins. Calvin stated the tax rate can only be set one time during a fiscal year. Council discussed different financial options for the 2010/2011 Tax rate. Council discussed the permitting time frame and cost for Bald Head Creek project and groin repair. Council agreed to discuss the budget during Closed Session and would make a decision at the Council meeting.

6. Financial Report

Deb Straub commented on the financial statements for the month of May 2010. It is based on the amounts at the close of business on May 31, 2010. In the General Fund Revenues, the Ad Valorem Tax Revenues is currently at 98.9% of budget. The Total Operating Revenues will exceed budget at year-end. In the expenditures, all departments are below target and are holding the expenditures down. The Total operating expenditures are below current year budget. The Utilities fund total revenues Service revenues are close to budget after the February budget amendments. The Utilities fund total operating expenditures are below budget. The Capital Projects Beach Fund balance at end of month is \$1,037M. The bond proceeds were depleted April 23, 2010. The projected beach fund balance at end of project is \$861k.

7. Manager's Report

Calvin spoke on the trip to Raleigh with a meeting with Senator R.C. Soles and Representative Dewey Hill. This meeting was in reference to a study bill looking for a dedicated source of funding for beach re-nourishment. Calvin said Senator R.C. Soles stated he would support a study bill. Johnny Tillett, with McGuire Woods will be writing a study bill to present to Senator R.C. Soles and Representative Dewey Hill for support in the legislative.

Calvin and Deb Straub commented on a meeting with the Brunswick County Tax Administrator. Deb stated data is being collected by the County through sales information and County appraisers will begin appraisals on the Island December 2010. The re-evaluations will be complete by January 1, 2011. The final review will be in January and February 2011. The notices will be sent out March in 2011 to property owners. The Board of Equalization and review will be completing the data from the informal review process. Property owners can appeal the notice to the Board of Equalization and review within 60 days of process, beginning March 2011. The Village of Bald Head Island is not able to have a mass appeal, unless the Village completes

appraisals on all property on the Island. Council and staff discussed the process. Mayor Sayre asked to refer to the Finance Committee for a recommendation for the approval of appraisals of property throughout the Island.

8. Closed Session Pursuant to NC General Statute §143-318.11 (a)(4)

Pursuant to N.C. General Statutes 143.318.11 (a)(1), (a)(2), (3) and (5), Mayor Sayre entertained a motion to enter into Closed Session at 10:43 a.m., with all in favor.

(MOTION CARRIED 5-0)

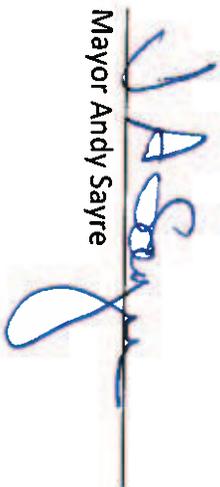
Mayor Sayre entertained a motion to come out of Closed Session at 12:34 p.m., with all in favor.

(MOTION CARRIED 5-0)

9. Adjournment

Mayor Sayre entertained a motion to adjourn at 12:35 p.m., with all in favor.

(MOTION CARRIED 5-0)


Mayor Andy Sayre

ATTEST:



Debra C. Talbert, Village Clerk for
Daralyn Spivey, Deputy Village Clerk

