

**VILLAGE OF BALD HEAD ISLAND
COUNCIL MEETING
FEBRUARY 19, 2010
BALD HEAD ASSOCIATION CENTER**

COUNCILORS IN ATTENDANCE: Mayor Andrew Sayre
Mayor Pro Tempore John Fisher
Councilor Gene Douglas
Councilor Art Morris
Councilor John Pitera

STAFF PRESENT: Calvin R. Peck, Jr., Village Manager
Chris McCall, Assistant Manager/ Director of Dev. Services
Deb Straub, Finance Manager
David Cox, Systems Administrator
Thomas Varnum, Attorney
Debra Talbert, Village Clerk, (recording minutes)

1. **Call to Order / Approval of Agenda**- Mayor Sayre called the February 19, 2010 Council Meeting to order at 3:00 p.m. Mayor Sayre entertained a motion to approve the agenda with revisions. Councilor Pitera made the motion with all in approval. **(MOTION CARRIED 5-0)**

2. **Consent Agenda**
 - 2.1 **Approval of Minutes**
January 15, 2010 Work Session
January 15, 2010 Council Meeting
Mayor Sayre asked for approval of the Consent Agenda as presented. Mayor Pro Tempore Fisher made the motion with all in approval. **(MOTION CARRIED 5-0)**

3. **Old Business**
 - 3.1 **Public Information session on the Hazard Mitigation Plan update-**
Landin Holland with Holland Consulting Planners, Inc. discussed the handout on National Flood Insurance Program (NFIP) for Community Rating System. Landin has been working on the 5 year Action Plan for Bald Head Island with Chris McCall and Stephen Boyett. The NFIP's Community Rating System (CRS) recognizes community efforts beyond those minimum standards by reducing flood insurance premiums for the community's property owners. The NFIP offers reasonably priced flood insurance in communities that comply with minimum standards for floodplain management. Landin stated the draft document for the 5 year action plan will be reviewed by the State and FEMA. After approval, the document will be returned to Council for a public hearing and adoption of plan. Mayor Sayre asked if the marina entrance was impassable due to a hurricane, would there be an advantage for the Village to have ownership of the entrance for clean up. Landin stated he would report back and he stated the entrance is the primary access for transportation where it should not matter. Council and staff discussed.

3.2 Update on Integrated Shoreline Management Plan-

Calvin stated the dredging is on schedule and completion by mid-March. The dredge sub-line for the sand placement has moved further east on East Beach to give the groin field contractors room for operation. Calvin spoke on the Federal 2010 Wilmington Dredging Project. Calvin stated the USACE dredge project should be completed by mid- April. The dredged material will be transported to an off shore dump site, approximately 20,000 cubic yards of non quality beach sand. The Presidents recommended 2011 budget for the Corps Wilmington district has been reviewed. The maintenance schedule cost is \$30 million, and the President's budget has proposed \$12 million. The Mayor and Calvin will be traveling to Washington, DC to discuss with Congress funding for eventual projects.

Calvin stated resource agencies have directed Village staff to have one purpose for the creek dredging project. Calvin stated Village staff believes a Beach Nourishment Project would be more beneficial for the Island.

4. New Business

4.1 1st Reading & Set Public Hearing- text amendment to Section 32-44(a) Item 5

Entitled, "Issuance of Landscape Permit"- Calvin spoke on the proposed text amendment to Section 32-44(a) Item 5 entitled, "Issuance of Landscape Permit". Mayor Sayre entertained a motion to set a Public Hearing for March 19, 2010. In a voice vote, all voted in favor.

(MOTION CARRIED 5-0)

4.1a- 1st Reading & Set Public Hearing- text amendment to Section 28-92, "Mandatory Registration of golf carts"- Calvin spoke on the proposed text amendment to Section 28-92, "Mandatory Registration of golf carts", regulating the size of electrically-powered vehicles. Mayor Sayre entertained a motion to set a Public Hearing for March 19, 2010. In a voice vote, all voted in favor.

(MOTION CARRIED 5-0)

4.2 January Financial Statement Report

4.2a- Various Budget Amendments- Deb Straub spoke on the January 2010 Financials for the Village of BHI. The largest revenue accounts reductions were Building Permits at \$13,940, Vehicle permit fees at \$29,435, the Interest on Investments at \$85,000, Water and Sewer Tap Fees at \$154,300, and the Capital Reserve at \$69,094. Deb stated the expenditure reductions came from the Public Safety- Animal Control on the non-lethal drug administration for deer population of \$30,654, Road Construction account of \$100,000, and the Brunswick County Water Purchase at \$28,000.

The budget amendments are to offset revenue shortfalls in 09-10 General Fund and Utility Fund Revenues totaling \$344,000.

Mayor Sayre entertained a motion to approve budget amendment ordinance as presented. Councilor Morris made motion, with all in favor.

(MOTION CARRIED 5-0)

There will be two Capital Project Ordinance amendments to transfer of funds to the Shoreline Beach Re-nourishment Fund. The Capital Project Ordinance amendments to transfer 09/10 estimated accommodation tax receipts and transfer of funds from the Village Facilities Construction/ Expansion Fund totaling \$2,190,451.

Mayor Sayre entertained a motion to approve the Capital Project Ordinance amendment. Councilor Pitera made motion, with all in favor.

(MOTION CARRIED 5-0)

The Capital Project Ordinance amendments will transfer funds from the Village Facilities Construction/ Expansion Fund totaling \$1,663,470.

Mayor Sayre entertained a motion to approve the Capital Project Ordinance amendment. Councilor Douglas made motion, with all in favor. **(MOTION CARRIED 5-0)**

5. Committee Reports

5.1 Shoreline Protection- Brooke Williams stated the committee will meet twice monthly on the 1st and 3rd Wednesday at 9:00 a.m. The committee gives the support for the efforts of the Village and understanding the process strategy with a working document.

5.2 Finance- No comment

5.3 Public Safety & Transportation- Councilor Morris stated the committee has reviewed the objectives for the committee and has accepted all. The committee will be reviewing the survey for Public Safety with recommendations of improvement.

5.4 Public Works & Utilities- No Comment

5.5 Communication- Not active

5.6 Parks & Recreation- Not active

6. Monthly Reports

6.1 Manager's Report- Thomas Varnum spoke on the CRC studies on the Terminal Groins. The study was initiated by the legislature under House Bill 709 (HB709) and mandated by Session Law 2009-479. It directed the CRC in consultation with the Division of Coastal Management (DCM), Division of Land Resources, and the Coastal Resources Advisory Council to study the use and applicability of a terminal groin as an erosion control device. The CRC is to present a report to the Environmental Review Commission and the General assembly by April 1, 2010. The CRC through DCM has contracted with a consultant team to perform the technical review portion of the study. The Steering Committee meeting will be March 18, 2010 in New Bern. Thomas urged Council and public to attend.

Chris McCall spoke on the Black Pine Trees near East Beach Drive. There have been dead trees discovered and soil samples have been taken to verify the cause. The trees have been cut down and taken to Timbercreek Mulch Site for mulch for distribution.

6.2 Department of Public Safety Report- Captain Nathan McConnell spoke on the Public Safety monthly report. Capt. McConnell reported on the training for personnel and volunteers. The location of three sets of bones on the golf course has been researched and the preliminary result is that one is a black male from the 1800's. Further testing is being done. The Club is waiting on a letter from the state to resume further landscaping. Public Safety has medical health forms for basic medical health information for the residents and guest on the Island. If the public is interested contact Public Safety at 457-5252.

6.3 Development Services Monthly Report - Chris spoke on the development permits and minor permits issued for the month. Chris researched the removal of sand fence and issues involved. Chris will be presenting a text amendment at the following Council meeting.

7. Comments, Reports and Questions

7.1 Citizens- Richard Mesaris asked for the purpose of transferring of funds to the beach fund. Calvin replied the original beach nourishment budget included \$5 million from the state of North Carolina and have not received a reimbursement.

7.2 Bald Head Association- none

7.3 Bald Head Island, LTD- Joyce Fulton asked when the restructuring of committees are completed, will the Village contact Limited with the Liaison responsibilities and requirements. Council agreed this will be reviewed.

7.4 Bald Head Island Conservancy- Tom with the Conservancy reviewed the Black Pine trees and samples have been taken and research is being done. The results should be back within two weeks.

7.5 Bald Head Island Club- none

7.6 Mayor and Council- none

8. Adjournment - Mayor Sayre entertained a motion to adjourn at 3:55 p.m., with all in favor.
(MOTION CARRIED 5-0)

Mayor Andy Sayre

ATTEST:

Debra C. Talbert, Village Clerk