

**Village of Bald Head Island
Council Meeting**

April 11, 2008, 3:00 p.m.

Location: Bald Head Association

Councilmembers present: Mayor Larry Lammert, Mayor Pro Tempore Andrew Sayre, Councilor Gene Douglas, and Art Morris

Staff Present: Village Manager Calvin Peck, Assistant Village Manager/ Planning Director Chris McCall, Executive Assistant/ Human Resource/ Tax Administrator Dawn Reno, Police Chief Richard Herring, Chief of Emergency Services Chip Munna, Utilities Director Ken Bowling, Public Works Director Ben Liddle, Daralyn Spivey with Departmental Services, Systems Administrator David Cox, Attorney Charles Baldwin, Interim Village Clerk Debbie Talbert recording the meeting.

Others Present: BHI Director of Communications Joyce Fulton, Jim Henry with Limited, Suzanne Dorsey with BHI Conservancy, Landin Holland, Ben Brown with State Port Pilot, Glenda Owl, Dick Johnston, Fran Stevens, Robert Norton, Brooke Powell

1. **Call to Order/Approval of Agenda** **Mayor Lammert**

Mayor Lammert called the April 11, 2008 Village Council Meeting to order at 3:00 p.m. Mayor entertained a motion for approval of Council meeting agenda. Councilman Morris made a motion to approve as presented. In a voice vote, all voted in favor.

(Motion 4-0)
2. **Public Hearing**
 - 2.1 **Public Hearing of Middle Island Sewer Extension Assessment Roll**

Mayor opened the Public hearing for the Middle Island Sewer Extension Assessment Roll. Mayor asked if anyone had any questions. And with no comments, Mayor motioned to close the Public Hearing.
 - 2.2 **Public Hearing of Draft CAMA Land Use Plan**

Mayor opened the Public hearing for the Draft CAMA Land Use Plan. Mayor asked if there were any questions. The Outline of the CAMA Land Use Plan was explained by Chris McCall. Landin Holland explained that the Coastal Area Management Act. The plan is to address areas of environmental concern, and to protect environmental sensitive areas. With no comments, Mayor closed the Public Hearing.
3. **Consent Agenda**
 - 3.1 **Approval of Minutes**
 - **March 14, 2008 Work Session**
 - **March 14, 2008 Regular Session**
 - **January 13-15, 2008 Retreat**

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3.2 Annual Report of Unpaid Taxes

3.3 Approval of Delinquent Tax Notice Advertisement

3.4 Monitored System Ordinance Number Change

Calvin stated that the number change was due to a clerical error and that nothing in the ordinance would change.

3.5 General Fund Transfer

Calvin stated that the transfer is due to decrease in building and inspections fees, reduction in the ICE fees and property taxes are the major reasons why the Village is \$400,000.00 short in revenue for the year and with the budget amendment. The Village will balance the budget.

3.6 Line Item Transfers

Mayor asked for a motion to approve Consent Agenda. In a voice vote, all voted in favor. **(Motion 4-0)**

4. Old Business

4.1 Update on Beach Private Sand Placement

Calvin stated that the Village has applied for a permit for private sand placement to the Federal agencies with the CORP of Engineers and the State agencies through the Division of Coastal Management. The comments have been received from Division of Coastal Management. Calvin spoke to the US Army CORP of Engineers and there is a hold up with the Marine Fisheries division comments. Calvin stated that when comments are received from the Federal and State agencies, the Council will review and make changes then apply for a permit for private sand placement to be done Winter 2008.

4.2 Consideration and Approval of the Middle Island Sewer Extension Assessment Roll

Chris stated that each property owner by tax parcel involved were 117 properties. The Council looked at these properties and determined that 6 of those were exempt. The total number of properties involved is 111 and the total cost per property is \$4473.43. Chris asked the Council for approval to levy the assessment. The Mayor asked Council if there were any about how the number of properties and the assessed value per property was determined. Calvin stated that once the resolution is adopted, bills will be mailed and the effected property owners have 30 days to pay without incurring interest and a 5% reduction will be given if paid within 30 days. From the date of assessment, property owners have one year to pay with 6% interest.

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Mayor called for a motion. Councilman Douglas motioned with all approved in favor. **(Motion 4-0)**

4.3 Set Public Forum on Utilities Agreement with the BHI Club for use of Lagoons by the Village of Bald Head Island-

Mayor stated the agreement is still being worked on and unable to set a date at this time.

4.4 Consideration and approval to forward Draft CAMA Land Use Plan to CRC for certification

The Mayor and Mayor Pro Tempore stated that this was unfortunate and that having the land use plan would help with funding from grants. Mayor called for a motion. In a voice vote, all in favor. **(Motion 4-0)**

5. New Business

5.1 Approval of Resolution and Contract of Brunswick County Partnership Agreement

Calvin explained our current software will not work with the County since the County has made upgrades. The recommendation would have the County do the billing and collection. Calvin stated the recommendation to the Council approve the resolution and a partnership agreement with Brunswick County to do the billing and the collection of taxes.

Fran Stevens asked the Council how long have they known of this change and what has Brunswick County done for us? Calvin replied the meeting with the municipalities was in March and the County had prepared an offer with bringing together the advertising, mailing and collection in Brunswick County. This cost for the County to purchase the new soft ware was \$75,000.00. The cost for Bald Head Island to have the County handle the taxes would be \$35,000.00. The Mayor stated the County has helped purchase of a Fire Truck and Chip stated the County has paid approximately \$100,000. per year for Rescue/Fire and EMS with franchise agreements with them. Mayor asked for a motion to move forward.

Councilman Douglas motioned with Councilman Morris second the motion. In a voice vote, 3 in favor, with Mayor Pro Tempore Sayre against. **(Motion 3-1)**

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5.2 Financial Statement-March 2008

Calvin spoke that the Public Works/ Utilities Building are the major expenditure. Utilities debt payment is still outstanding for the fourth quarter. With transfers made, the Village is on budget. Finance committee has presented a financial five year plan to be used in conjunction with the 08/09 budget and the financial needs for the Village.

6. Committee Reports

- 6.1 Beach** - Councilman Douglas stated a meeting is set for Monday with two new members being Francis Parker and Win Stevens.
- 6.2 Finance**- Mayor stated the Finance Committee has completed the five year plan and will be used with the 08/09 budget.
- 6.3 Public Safety**- Councilman Morris stated that the committee is full staffed now and Bob Porter is the new Chairman.
- 6.4 Public Works**- Ben stated there was a discussion on the paving on Muscadine and the 5 year plan.
- 6.5 Transportation**- no comment

7. Monthly Reports

- 7.1 Manager's Report**- Chris stated the Flood maps are still being worked on. October 2008 is expected to have the revised maps. Division of Coastal Management has been working on the revised boundaries. Calvin stated that the Village has purchased two rain barrels from the County and should be arriving this coming week. They will be on display at Village Hall and the Village will be taking orders. The cost is \$60.00 per barrel. The position for the Village Clerk will have interviews starting next week. Mayor stated that the Wounded Warrior support on the Island has been wonderful and three families arrived yesterday. The families are very grateful for what the Island has done for them. Mayor sends his thanks to all involved with this program.
- 7.2 Police Department**-
Chief Herring wanted to remind the residents of the leash ordinance that states that beginning May 1st – Labor Day all dogs on the beach between sunset to sunrise must be on a leash. Chief explained if anyone see suspicious activity on the Island to call 911 to reach the Police.

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7.3 Fire/EMS Department

Chief Munna wanted to thank the Public Safety Committee for the chili dinner. This benefit helps the Police and Fire/EMS to purchase things for the departments. There will be water rescue training this month and next month. Also, in the Island Report there will be an issue on LP gas asking if you have LP gas in your home to contact the Fire Department so it can be recorded. This would let the Fire Department know to have the gas turned off in case of an emergency.

8. Comments, Reports and Questions

8.1 Citizens- No comment

8.2 Bald Head Island Association— No comment

8.3 Bald Head Island, Ltd.-

Joyce Fulton asked in reference to the trash truck operating on Saturday, if there is an okay needed. Calvin replied that the Village Manager has the ability to approve operation on Saturday.

8.4 Bald Head Island Conservancy-

Suzanne Dorsey stated the rain barrels are a great idea for the Island. Suzanne stated that there has been a concern with the erosion on the dunes due to deer. Suzanne commented that a study was done and the erosion is not caused by the deer. The erosion is from a lack of rain guttering caused from the rain coming off the roof and hitting the sand and vegetation which cause the erosion. Suzanne reminded us that there still is an issue with fox being feed and encourages everyone to remember not to feed the fox. There have been eight deer tagged with radio collars and will begin again in the fall of 2008. Suzanne stated on the Conservancy website explains how the collars work and to please contact them if you see a deer with a yellow radio collar on.

8.5 Bald Head Island Club- No comment

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- 8.6 Mayor and Council-** With no comment, Mayor entertained a motion for adjournment. In a voice vote, all voted in favor. **(Motion 4-0)**

The April 11, 2008 Village Council Meeting adjourned at 4:05 p.m.

Approved:

Larry Lammert, Mayor

Attest:

Debbie Talbert, Interim Village Clerk