

**Village of Bald Head Island
Council Meeting
February 15, 2008
Location: Bald Head Association**

Councilmembers Present: Mayor Larry Lammert, Gene Douglas, Art Morris, John Pitera, Mayor Pro Tempore J. Andrew Sayre was not at meeting

Staff Present: Village Manager Calvin Peck, Assistant Village Manager/Planning Director Chris McCall, Finance Director Deb Straub, Executive Assistant/Human Resource Officer Dawn Reno, Police Chief Richard Herring, Chief of Emergency Services Chip Munna, Public Works Director Ben Liddle, David Suther with Utilities, Systems Administrator David Cox, Daralyn Spivey with Departmental Services, Attorney Charles Baldwin and Associate Michael Myers, Interim Village Clerk Debbie Talbert recording the meeting

Others Present: Ben Brown with State Port Pilot, Joyce Fulton with BHI Limited, Robert Norton with The Club, Association Manager Karen Moorefield

Citizens Present: Richard Mesaris, Diane Mesaris, Charlie Himes, Fran Stevens

- 1. Call To Order/ Approval of Agenda** **Mayor Lammert**
Mayor Lammert called the February 15, 2008 Village Council Meeting to order at 3:00 p.m. Councilman Morris requested to add a new item under New Business 4.5- Road Widening. It was agreed to add the item to the agenda. Councilman Pitera made a motion to approve the agenda.
In a voice vote, all voted in favor. **(Motion 4-0)**
- 2. Consent Agenda**
2.1 Transfer accommodation tax revenue to beach reserve
Mayor Lammert stated that the money from accommodation in 2006-2007 tax year totaling \$632,585.00 is being transferred to the Beach Reserve. Councilman Douglas made a motion to approve the consent agenda.
In a voice vote, all voted in favor. **(Motion 4-0)**
- 3. Old Business**
3.1 Update on CRC/ Inlet Hazard Area – Chris McCall
Chris stated that the Coastal Management staff will be coming to the island for the Brunswick Beaches Consortium meeting on Thursday, February 21 at 10:00 a.m. at the Association building. Chris stated that Calvin will be in Raleigh for a meeting at the NCLM on Coastal Storm Water Rules. There will also be a second meeting at NC Arboretum on Ocean Policy Steering Committee.

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The Coastal Management staff is presenting proposed rules in reference to the Inlet Hazard Area at the May meeting with a possible public hearing in November. Chris stated that Eric Olsen has forwarded to the Division of Coastal Management the studies and reports of technical data that have been given to the Corp of Engineers in the past. Mayor Lammert stated that he had sent a letter to Jeff Warren last week and asked the CRC for the scientific data on how the maps are drawn. Mayor stated that Kent has assigned Ray Webb to work with all the leaders of the Island and attend the meetings. Mayor stated that Jeff Warren will be coming down to the Island and walk the beaches to see how this change affects the Island.

3.2 Update on Private Sand Placement/ Beach Stabilization- Calvin Peck

Calvin stated that the Private Sand Placement efforts were moving along with the submittal of the environmental assessment to the Division of Coastal Management, and the Corp of Engineers for review and comments. We hope to have approved EA for Private Sand Placement in January 2009. Calvin stated that he and the Mayor will be attending a meeting with American Shore and Beach Preservation Association in Washington, DC. The purpose is to speak with Congress concerning the Private Sand Placement and to lobby for monies for the 08-09 Federal budgets for the Reconnaissance Study that cost \$100,000.00, which is the first step for the Corp of Engineers to add BHI to the 50 year hurricane wave, storm protection project with Oak Island and Caswell Beach.

4. New Business

4.1 Financial Statement- January 2008- Deb Straub

Deb stated that there was no irregularity in the financial for January. Deb stated there was a Police vehicle that was purchased in the month of January.

4.2 Budget Amendment for Infiltration Lagoons/ Capital- Calvin Peck

Calvin stated that monies have been spent for the Infiltration Lagoons and is requesting the Council approve a budget amendment to cover these cost. The monies include \$245,000.00 for previously expenditures for engineering and attorney fees as well as two items that Council needs to take action on (1) \$40,000.00 for the design and bid to run RO lines from the Waste Water Treatment Plant to the Marina. (2) For \$125,000.00 to clean the bottoms of the Infiltration Lagoons. Calvin asked the Council to take action to approve these items with an available \$90,000.00 for future expenses. Mayor asked for a motion to approve, Councilman Douglas motioned with all voting in favor.
(Motion 4-0)

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Fran Stevens asked if the monies being transferred would be paid back to the Village general fund. The Mayor stated that the General Fund monies would be transfer to the Utilities fund to pay for the expenditures that have occurred and will be paid back to the General fund at a later date.

4.3 Commercial Fire Monitored Systems- Chief Munna

First reading and Set a Public Hearing Date

Chip stated that the proposed ordinance change would only be for commercial structures on the Island so the 911 center would be contacted and the Fire department would be dispatched out. Chip stated that if this action is taken, the next step would be to write a letter to the State Department Insurance Building Code council and they would have to approve this to be done.

Mayor stated that there will be a public hearing on March 14 for a proposed amendment on the Commercial Fire Monitored System change.

4.4 Village Council move the DRAFT CAMA Core Land Use Plan for review and certification by the Coastal Resources Commission and set a Public Hearing Date for April 2008 Council Meeting- Chris McCall

Chris stated that a draft land use plan has been done and approved. Chris stated that the staff recommends for Council to review and set a public hearing. The date was set for April 2008 Council Meeting.

4.5 Road Widening

Councilmember Morris

Councilman Morris directed the Council to tell Public Works not to widen the roads. He stated the concern is the ICE vehicles will have greater opportunity to speed and the additional expenses to widen the roads. Councilman Pitera addressed the public by stating that Council never spoke of widening or straightening the roads or cutting down trees. He stated that at the Council Retreat the Council discussed having Public Works look at the roads for possible widening for pedestrians/bicyclist path. This would be for a safety measure only and would be done on the four major roads which include Stede Bonnet, Muscadine, North Bald Head/ Federal Rd. and South Bald Head. Councilman Douglas stated he would like Public Safety to look at doing an ordinance for passing vehicles due to the safety issue.

Richard Mesaris stated at the next Public Works meeting there will be an open discussion concerning the safety of persons on the road and road widening. Calvin asked if Public Works committee would look at Stede Bonnet for the re-paving of this road and possibly having turn-outs throughout this road. Richard Mesaris stated that this could be discussed at the next meeting.

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The next Public Works meeting will be March 7th, 9:30 a.m. at the Police Department. Mayor asked for a motion, in a voice vote all approved. **(Motion 4-0)**

5. Committee Reports

5.1 Beach

Councilman Douglas stated that the committee will look at all the public beach accesses to prioritize which ones need to be upgraded or rebuilt due to the sand dunes going above the access. The plan is to have section that can be raised across the dune so they can be raised as the dune grows.

5.2 Finance

Mayor stated that the Finance Committee is working on the five year financial plan with a projected date for completion of March 1st.

5.3 Public Safety

Councilman Morris stated that the Public Safety committee will be meeting on Monday.

5.4 Public Works

Richard Mesaris stated there were several items being worked on and open for discussion at the next meeting.

5.5 Transportation

Councilman Pitera stated that Limited has been asked to increase the beach parking area near the Shoals Club. He also stated that he spoke with Woody about the parking in the Harbor area. He asked if the yearly passes could be made available as a daily or weekly instead of yearly. Woody stated he would get back to Councilman Pitera about making a change.

6. Monthly Reports

6.1 Manager's Report

Calvin stated that the final bill has been received for the Middle Island sewer Project. Calvin stated that the final numbers and calculations will be presented to Council at the March meeting. The Utility department will have a map of the affected properties. Calvin stated that he would be at a meeting in Raleigh on Storm Water Rules. Calvin stated that he and the Mayor will be in Washington D.C. attending the American Shore and Beach Preservation Association meeting February 27- 29th.

6.2 Police Department

Chief Herring stated that the Hybrid Police vehicle has been used for three weeks now. The vehicle is running 50% electric. Community Watch program is working well. Chief Herring and Chief Munna are working together on getting the phone numbers of the members to do emergency call backs. Chief Herring stated that the ICE transfer has given the department more time to patrol.

6.3 Fire/ EMS Department

Chief Munna stated that the Public Safety Center is being looked into. Monies have been budgeted to get architectural drawings and land surveys. The location would be beside the Police Department and there have been several ideas on how to use the existing bays at the Fire Department.

7. Comments, Reports and Questions

7.1 Citizens

Diane Mesaris asked the question in reference to the Buoy that is on the beach. Chris replied that it is the Corp of Engineers and they are in the process of removing it.

7.2 BHI Association- No comment

7.3 BHI Limited

Joyce Fulton asked if there was any information to be shared on the CAMA use plan. Calvin stated that George House is adding information to the paperwork and is being reviewed and updated but it is available at Village Hall.

Fran Stevens asked the quantity of water being sent to the Island along with the cost. Mayor stated that the RO water system has been turned off due to notice of violation and we are not receiving as much water from Brunswick County as we would in the summer months. Mayor and David both stated that the charge is per thousand gallons. Calvin explained that due to the notice of violation the RO was turned off. This situation is being worked on with the Club and the POA. During this process we are getting all of our water from Brunswick County.

7.4 BHI Conservancy- No comment

7.5 BHI Club

Robert Norton stated that there is nothing wrong with the drinking water. The reason for cleaning of the ponds is to infiltrate the water.

7.6 Mayor and Council- No comment

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8. Adjourn

With no additional items for discussion the Mayor called for a motion to adjournment. In a voice vote, all voted in favor. **(Motion 4-0)**

The February 15, 2008 Village Council Meeting adjourned at 4:06 p.m.

Approved:

Larry Lammert, Mayor

Attest:

Debbie Talbert, Interim Village Clerk