

VILLAGE OF BALD HEAD ISLAND
Regular Meeting
February 16, 2007

Councilmember's Present: Mayor Larry Lammert, Mayor Pro Tempore Sayre and Councilors Gene Douglas, John Pitera and Art Morris.

Staff Present: Village Manager Calvin Peck, Assistant Village Manager/Planning Director Chris McCall, Police Chief Richard Herring, Chief of Emergency Services Chip Munna, Building Inspector Stephen Boyett, Tax Administrator Dawn Reno, Utilities Director Ken Bowling, Public Works Director Ben Liddle, Finance Director Debra Straub, Village Attorney's Charles Baldwin and Michael Myers and the Village Clerk Amy Candler recording the meeting.

Others Present: Bald Head Island Director of Communications Joyce Fulton, Bald Head Island Limited Director Of Planning Jim Henry, Bald Head Island Conservancy Director Suzanne Dorsey and Hillary Snow with the State Port Pilot.

Citizens Present: Marianne Link

1. Call to Order/Approval of Agenda Mayor Lammert

Mayor Lammert called the February 16, 2007 Village Council Meeting to order at 3:00 p.m. Councilor Pitera made a motion to approve the Council Meeting agenda as presented. In a voice vote, all voted in favor. **(Motion carried 5-0)**

2. Public Hearing

An Amendment to the Village of Bald Head Island Code of Ordinances Chapter 20, Article II, Section 20-36 Entitled "Pickup of Major Discarded Items."—*Will be held at the March 16th meeting*

Mayor Lammert announced that the public hearing will be postponed until the March Regular Meeting. The postponement is due to advertising conflicts.

3. Consent Agenda

- 3.1 A Resolution in Support of the Brunswick County Coastal Events Center
- 3.2 A Resolution Designating the Village Manager as the Official to Sign Papers and Otherwise Represent the Village in Connection with Mosquito Control

Mayor Lammert introduced Martha Warner with the Brunswick County Cooperative Extension Service. Ms. Warner explained that Brunswick County recently purchased an 834 acre tract of property off of highway 211. She advised that the plan for the property includes a Brunswick County Fair Ground, a Farmers Market and for the more environmentally sensitive areas, nature trails. She advised that the remaining acreage could be used for a forth county high school. Mayor Pro Tempore Sayre asked if the Coastal Events Center will be financially self sustaining. Ms. Warner replied that the plan is to develop the property in stages with a pay as you go plan. She advised that Representative Soles has introduced a bill for the start up costs. She further advised that some of the Brunswick County Board of Commissioners are going to Washington DC to lobby for this bill and would like to include a resolution passed by the Bald Head Island

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Council in support of the Coastal Events Center along with the additional thirty-five (35) resolutions that have been passed in the region. Mayor Lammert emphasized that the facility would be a great asset for Brunswick County but his concern lies with transportation issues.

Mayor Lammert touched on the resolution designating the Village Manager as the official to represent the Village in connection with mosquito control. Mayor Pro Tempore Sayre made a motion to approve the consent agenda. In a voice vote, all voted in favor. (Motion carried 5-0)

4. Old Business

4.1 Update on Wilmington Harbor Project Maintenance Dredging Project
Mr. Peck reported that mobilization for the sand placement project will begin tomorrow with pipes and bulldozers being placed on the beach. The dredge, Illinois will start mobilizing to the area next week with an anticipated dredging start date at the beginning of March. The first construction meeting between the Village, Great Lakes and the Corps of Engineers will be at 9:30 a.m. on February 28th.

4.2 Update on the Utility Department Postcard Billing Process—*Ken Bowling*
Mr. Bowling reported that the Utility Billing will be a stand alone post card beginning with the February billing. He advised that the bill will look the same as it has in the past the only difference will be that it will be mailed as a stand alone postcard instead of stuffed in an envelope as in the past. He further advised that over a period of a year, this will save one (1) person approximately five (5) weeks of work.

5. New Business

5.1 Financial Statement-January, 2007—*Debra Straub*
Ms. Straub reported that as of January 31st property tax collections are approximately 95% collected. She advised that the revenues and expenditures are all in line with the budget for this time of the year. She further advised that the main expenditures for the month of January were professional service fees.

5.2 Consideration and Approval of the Dedication Request from Bald Head Island Limited to Accept the Right-of-Way for Maintenance for South Bald Head Wynd from the Intersection of Federal Road to East of Brown Pelican Trail

Mr. McCall reported that Bald Head Island Limited made a request in May of 2006 to accept the right-of-way for maintenance of South Bald Head Wynd from the intersection of Federal Road to a point east of Brown Pelican Trail. Mr. McCall further reported that at this time, staff conducted an inspection and determined that there were some deficiencies with the right of way width as well as the depth of the pavement. Mr. McCall advised that during the fall paving projects, Bald Head Island Limited brought that portion of South Bald Head Wynd up to the standards of the Village. Mr. McCall reported that during the re-inspection, he noticed that a heavy rain had washed out some rock and marl. He advised that Mr. Henry agreed to install honey comb pavers to the

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area to prevent wash out. Mr. McCall further reported that in the proposed area, there is approximately eight (8) inches of a retaining wall that falls outside the road right of way. Mayor Pro Tempore Sayre made a motion to accept the right-of-way for maintenance of South Bald Head Wynd from the intersection of Federal Road to a point east of Brown Pelican Trail. In a voice vote, all voted in favor. **(Motion carried 5-0)**

Ordinances

5.3 *First Reading and Setting of a Public Hearing*

For the Village of Bald Head Island Structure Movement Ordinance

Mr. McCall reported that the Public Works Committee has reviewed the proposed structural movement ordinance and made a recommendation that the Village Council move forward with the approval process. Mr. McCall pointed out a few of the details of the proposed ordinance and emphasized that no structural movement would be allowed to take place during the time frame of Memorial Day to Labor Day. Mayor Lammert advised that a public hearing will be held on the proposed ordinance at the March Regular Council Meeting.

6. Committee Reports

6.1 Beach

Anne Kane

There was nothing to report from the Beach Committee at this time.

6.2 Finance

John Knott

The Finance Committee is scheduled to meet on Monday.

6.3 Public Safety

Don Tillman

The Public Safety Committee is scheduled to meet on Monday.

6.4 Public Works

Richard Mesaris

There was nothing to report from the Public Works Committee at this time.

6.5 Transportation

Wayne Lambert

There was nothing to report from the Transportation Committee at this time.

7. Monthly Reports

7.1 Manager's Report

Manager Peck

Mr. Peck reported that all village employees now have an icards. He explained that the Village will keep a running balance that will be used each time any Village Employee rides the ferry. Councilor Pitera asked if this will be available for Island residents. Ms. Fulton advised that she would get an update from Woody and report back.

Mr. Peck reported that the Council adopted a budget calendar. He advised that a proposed budget will be presented to the Council at a Special Meeting on May 8th.

Mr. Peck reported that the Middle Island Sewer Project has gone out to bid.

7.2 Police Department

Chief Herring

Chief Herring reported that it was a slow month for the Police Department. He advised that the Officers have been completing their required in service con-ed training. Chief Herring further advised that during the keep check program a water leak found earlier in the day.

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7.3 Fire/EMS Department

Chief Munna

Chief Munna reported that the Department responded to eighteen (18) fire/ems call for the month of January. He further advised that the Department also has an air call during the month. Chief Munna welcomed the newest fulltime fire fighter Steve Conway. He advised that Mr. Conway's first day will be on Monday.

8. Comments, Reports and Questions

8.1 Citizens

There were no citizen comments at this time.

8.2 Bald Head Island Association—Bob Porter President

Mr. Porter had nothing to report from the Association at this time.

8.3 Bald Head Island, Ltd.—Joyce Fulton

Ms. Fulton had nothing to report on behalf of Bald Head Island Limited at this time.

8.4 Bald Head Island Conservancy—Suzanne Dorsey

Ms. Dorsey reported that the Conservancy honored Ms. Peyton for her dedication of volunteerism. She reported that the March Community forum will be on invasive species. She advised that the Conservancy is also going to hold a community based brainstorming session on deer control.

8.5 Mayor and Council

There was nothing additional from the Mayor and Council at this time. .

9. Adjourn

With no additional items for discussion, Mayor Lammert entertained a motion to adjourn the February 16, 2007 Council meeting. Mayor Pro Tempore Sayre made a motion to adjourn. In a voice vote, all voted in favor. **(Motion carried 5-0)**

The meeting adjourned at 3:31 p.m.

Approved:

Larry Lammert, Mayor

Attest:

Amy R. Candler, Village Clerk

