

VILLAGE OF BALD HEAD ISLAND
Council Meeting
May 20, 2005

Councilmembers Present: Mayor Larry Lammert, Mayor Pro Tempore Andy Sayre and Councilors Gene Douglas, John Pitera and Art Morris.

Staff Present: Village Manager Jon Middleton, Chief of Emergency Services Chip Munna, Finance Director Shelia Boyd, Police Captain David Cox, Public Works Director Ben Liddle, Assistant Village Manager/Planning Director Chris McCall, Village Attorney Charles Baldwin and Village Clerk Amy Candler recording the meeting.

Others Present: Bald Head Island Limited Director of Communications Joyce Fulton and Hillary Snow with the State Port Pilot.

Citizens Present: Pat Lammert, Marianne Link, Bob Liesegang, Charlie and Suzanne Himes, Marilyn and Joe Ridgeway, Dana Quanstrom, Bob Porter, Bob Flynn, Dick Johnston and Bob Fulp.

1. Call to Order/Approval of Agenda Mayor Lammert

Mayor Lammert called the May 20, 2005 Council meeting to order at 3:00 p.m. Mayor Pro Tempore Sayre made a motion to approve the agenda as presented. In a voice vote, all voted in favor. **(Motion carried 5-0)**

2. Public Hearing

2.1 Proposed Manager's Budget for Fiscal Year 2005-2006

Mayor Lammert opened the public hearing, explaining that Mr. Middleton is going to review the highlights of the proposed 2005-2006 budget. Mr. Middleton presented the proposed 2005-2006 fiscal year budget. He advised that the proposed budget maintains the existing tax rate. He further advised that 67% of the Village revenues are received through property taxes. Mr. Middleton reviewed the Capital Outlay expenditure items explaining that the Administration Department has requested a new generator and expenses associated with the expansion of Village Hall. The Fire Department has requested a new fire engine to replace the 1987 FMC Fire Engine that fell under disrepair earlier in the year. He further commented that the Fire Department is also requesting a new position created for Danny Kiser. This position will be an Administrative Captain. The Administrative Captain will provide treatment to walk-in patients and perform administrative duties as assigned by the Chief. The Police Department is requesting two (2) part-time officers and two (2) ATV's to provide beach patrols on the Island. The Public Works Department is requesting a new ford dump truck and a replacement Micro Truck. Mr. Middleton explained that there will be no new debt incurred upon the Village. He explained that the Village will continue to make payments on the loan associated with waterline. Mr. Himes asked if the costs associated with the Utility Company is included in the budget. Mr. Middleton explained that the Utility Company will be an Enterprise Fund which means it will fund and support itself.

With no additional comments from the citizens, Mayor Lammert closed the public hearing.

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2.2 2005-005, An Amendment to the Ordinance to Control Outdoor Burning

Mayor Lammert opened the public hearing, asking Chief Munna to explain the proposed changes. Chief Munna explained that the proposed amendment to the outdoor burning ordinance is to clarify any misunderstanding with regard to what is and isn't allowed by the current version of the ordinance. Chief Munna further clarified that the amendment would allow for portable LP gas grills to remain on decks while charcoal grills will have to be moved ten (10) feet away from the deck. Mr. Fulp asked if the proposed amendment is a requirement by insurance. Chief Munna advised that the proposed amendment is for safety requirements only.

With no additional comments from the citizens, Mayor Lammert closed the public hearing.

3. Consent Agenda

- 3.1 Approval of Minutes April 15, 2005, Regular Meeting
April 15, 2005, Worksession Meetings
May 10, 2005, Special Meeting

3.2 Transfer of Funds between the line items in Capital Outlay to Administration for costs associated with the repair of the Village Hall air conditioning unit and Village Attorney fees.

Mayor Lammert explained that the consent agenda consisted of minutes from the April 15th Regular and Worksession Meetings and the May 10th Special Meeting. He advised that the budget transfer is to cover the costs of repairs to the air conditioning unit at Village Hall. Mayor Pro Tempore Sayre made a motion to approve the consent agenda. In a voice vote, all voted in favor. **(Motion carried 5-0)**

4. Old Business

- 4.1 Update on the Purchase of the Utility Company

Mayor Lammert reported that the Village is continuing to move forward with the purchase of the utility company. He advised that additional meetings have been set for May 26th to work out the kinks of the deal. He emphasized that hopefully at the June Meeting the deal will be complete.

Ordinance, Second Reading

4.2 Second Reading and Consideration of Adoption to An Amendment to the Ordinance to Control Outdoor Burning, Amending Section 1(2) and Section 7, and Adding Sections 1(3).

Mayor Pro Tempore Sayre made a motion to approve the amendment to the outdoor burning ordinance. In a voice vote, all voted in favor. **(Motion carried 5-0)**

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5. New Business

5.1 Financial Statements—April, 2005

Ms. Boyd reported that the Village collected approximately \$150,000 in revenues for the month of April. The majority of the revenues came from building permit fees, property taxes, and vehicle permit fees. She emphasized that at the end of April, the Village has approximately \$7.7 million. Ms. Boyd explained that \$4 million is invested with First Citizens Bank and Trust, \$520,000 with North Carolina Capital Management Trust and the Village has recently invested an additional \$2 million. The investment earned \$28,900 during the month of April. Ms. Boyd concurred that Brunswick County reimbursed the Village for the cost of a defibrillator during the month of April.

6. Committee Reports

6.1 Beach

Anne Kane

There was no report from the Beach Committee at this time.

6.2 Finance

John Knott

In the absence of Mr. Knott, Mayor Lammert reported that the Finance Committee is working on pulling together ideas of a business center for the Island. He explained that the business center would consist of a banking facility, UPS and Fed Ex services and etc. He advised that BB&T and First Citizens Bank are interested in having a small branch office on the Island.

6.3 Public Safety

Bob Liesegang

Mr. Liesegang reported that there were no items of significance discussed at the Public Safety Committee Meeting.

6.4 Public Works

Joe Ridgeway

Mr. Ridgeway referred to Mr. Liddle for the Public Works report. Mr. Liddle reported that the Committee is working on a plan for the recycle center to keep debris off of ground.

6.5 Transportation

Wayne Lambert

In the absence of Mr. Lambert, Councilor Pitera reported that the Transportation Committee is in need of volunteers to serve on the Committee.

7. Monthly Reports

7.1 Manager's Report

Manager Middleton

Mr. Middleton reported that the bid packet for the new fire engine went out this past week. He advised that the bid opening will be on July 13th. He further advised that the funding for the fire engine will come from the 2005-2006 budget.

Mr. Middleton advised that the installation of sea oats and bitter panicum along the renourished area of South Beach is underway and should be completed soon. Furthermore, the construction of replacement accesses, to include the handicapped access, will begin soon. Mr. Middleton emphasized that the Village will be requesting volunteers to help with the rope fencing in the near future.

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Mr. Middleton reported that the groinfield seems to be working well. He advised that the only complaints he has received is that there is now too much beach.

Mr. Middleton reported that the Shoal's Club will be having their triathlon tomorrow. Chief Munna has prepared a schedule for the event with regard to assistance which will be provided by the Fire-Rescue Department. In an effort to assure the safety of all participants, extra staff will be on duty during the event. He advised all citizens to proceed with caution tomorrow during the event.

Mr. Middleton advised that the repairs to the waterline are nearly complete. All that remains is butt testing and flushing of the lines. Five (5) anchor weights were able to be salvaged and the additional weights which are still needed should be shipped soon. The water service provided by this waterline should be resuming soon.

Mr. Middleton reported that the Creek Dredging Project will take place this fall. He advised that all of the appropriate permits have finally been obtained.

Mr. Middleton reported that the appeal for the ICE litigation was heard on April 20th. Mr. Middleton along with Councilor Douglas attended the appeal in Raleigh. The Village is waiting for the opinion to be handed down from the judges that heard the appeal.

7.2 Police Department

Captain Cox

Captain Cox reported that April was a rather uneventful month. He advised that there was an incident of driving a golf cart on the beach of which got stuck and had to be pulled out. Needless to say the driver of the cart received a civil citation. Captain Cox reminded everyone that the roads will not be closed for the triathlon. He advised that the utmost caution should be used.

7.3 Fire/EMS Department

Chief Munna

Chief Munna reported that the Fire Department received eight (8) fire calls and nineteen (19) EMS calls during the month of April. Chief Munna reiterated the safety procedures that will need to be used tomorrow during the triathlon

8. Comments, Reports and Questions

8.1 Citizens

There were no citizen comments at this time.

8.2 Bald Head Island Association—Bob Porter President

Mr. Porter reported that the Association voted this afternoon regarding the covenant amendment for the Villas. He advised that the votes are currently being counted and the results will be posted soon.

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8.3 Bald Head Island, Ltd.—Joyce Fulton

Ms. Fulton had nothing to add on behalf of Bald Head Island Limited at this time.

8.4 Mayor and Council

There were no comments from the Mayor or Council at this time.

9. Adjourn

With no additional items of discussion, Mayor Lammert entertained a motion to adjourn the May 20, 2005 Village Council Meeting. Councilor Pitera made the motion to adjourn. In a voice vote, all voted in favor. **(Motion carried 5-0)**

The meeting adjourned at 3:16 p.m.

Approved:

Larry Lammert, Mayor

Attest:

Amy R. Candler, Village Clerk