

VILLAGE OF BALD HEAD ISLAND
Work Session Meeting
August 19, 2005

Councilmembers Present: Mayor Larry Lammert and Councilmembers Gene Douglas, Art Morris and John Pitera.

Councilmembers Absent: Mayor Pro Tempore Andy Sayre.

Staff Present: Village Manager Jon Middleton, Finance Director Shelia Boyd, Police Chief Richard Herring, Chief of Emergency Services Chip Munna, Tax Collector Heather Hardee, Public Works Director Ben Liddle, Village Attorney Charles Baldwin and Village Clerk Amy Candler recording the meeting.

Others Present: Bald Head Island Limited Director of Communications Joyce Fulton, Bald Head Island Director of Transportation Woody Fulton, Bald Head Island Limited Director of Planning Jim Henry and Bald Head Association Manager Joey Hill.

Citizens Present: John Knott and Anne Boozell.

1. Call to Order/Approval of Agenda

Mayor Lammert called the August 19, 2005 Work Session meeting to order at 9:30 a.m. Mayor Lammert asked for amendments to the Work Session agenda. With no changes to the agenda, Councilor Morris made a motion to approve the agenda as presented. In a voice vote with Mayor Pro Tempore Sayre being absent, all voted in favor. **(Motion carried 4-0)**

2. Review of Agenda for the Regular Meeting of August 19, 2005

Mayor Lammert advised that before the order of business begins, Mr. Middleton would like to make a short presentation. Mr. Middleton took this opportunity to thank Mr. Woody Fulton for all of his hard work and help during the repairs of the water line. Mr. Middleton commented that Mr. Fulton played a huge roll in the repairs and the project could not have been completed without his help. Mr. Middleton presented Mr. Fulton with a certificate of appreciation. Mr. Fulton thanked Mr. Middleton and the Village Council for their help and support during this project and recognized Mr. Ken Bowling and Mr. David Suther for their hard work during the project. Mr. Middleton advised that he will recognize Mr. Bowling and Mr. Suther at the afternoon meeting.

Ms. Hardee explained that the Order of Collection is a required formality that states the 2004 tax collections have been fulfilled and gives authorization for the Tax Collector to move forward with the preparation and collection of the 2005 taxes. She further advised that she has received the tax information from Brunswick County and is in the billing process of the 2005 tax bills.

Ms. Boyd explained that the State Applicant Disaster Assistance Agreement for Hurricane Charley FEMA Reimbursements is the normal paper work that has to be complete before the Village can collect any funds in regard to Hurricane Charley. Ms. Boyd advised that Charley was not declared a disaster by FEMA but Governor Easley declared Tropical Storm Bonnie and Hurricane Charley as one incident and a major disaster. Therefore, the reimbursement assistance package provides 75% in state funds to a local 25% match for expenses related to the declared event. Ms. Boyd advised that the

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Village should receive approximately \$192,000 in State Disaster Funds for the damage received during these storms. Ms. Boyd further advised the reimbursements for the Village are probably at least twelve (12) months away. Mayor Lammert explained that the resolution regarding FEMA reimbursements designates Ms. Boyd as the applicant's agent which allows the Finance Director to file for the reimbursements.

Mayor Lammert explained that the resolution regarding the surplus property is declaring the 1987 fire engine as surplus property and authorizing the Village Manager to move forward with the sale of the engine. Chief Munna reported that he has a potential buyer for the fire engine.

Mayor Lammert explained that the next resolution is authorizing the Village Manager to enter into a contract with Slagle/K.M.E. Fire Equipment Company for the purchase of a new fire engine of an amount of up to \$290,000.

Mayor Lammert explained that the resolution establishing FINISTAR, Inc. as an official depository of the Village will allow the Village to invest funds with freedom of movement. He explained that a representative of FINISTAR, Inc. was present at the last Finance Committee Meeting to explain the process of the company. He further advised that the Finance Committee recommends the Village move forward with investing money in FINISTAR Inc. Ms. Boyd further explained that FINISTAR, Inc. is not replacing any of the investment companies that the Village currently deals with. FINISTAR, Inc. is simply being added to the Village portfolio.

Mayor Lammert explained that the Fall Litter Sweep will be coordinated through Bald Head Association and will take place September 17th through October 1st.

Mayor Lammert advised that there has been a slight delay regarding the purchase of the Utility Company. He hopes that everything will be back on track next week.

Ms. Boyd reported that the Village expended funds during the month of July for the purchase of the ATV's for the Police Department and the Public Works Department purchased a replacement truck for mosquito spraying. She advised that she would touch on a few of the revenues at the afternoon meeting as well as the interest income.

Chief Munna explained that the EMS agreement is the legal agreement between the Village and the County that basically states the Village is responsible for their own people. He advised that once the County receives the signed copy of the agreement, the Village will receive monetary compensation from Brunswick County. Ms. Boyd asked if the agreement sets the amount the Village can charge for routine calls. Chief Munna responded that the standard fee is addressed in the agreement.

At this time Mayor Lammert asked if there were any comments regarding any of the Village Committees. With no comments stated, Mayor Lammert advised that the Long Range Planning Committee has completed the update to the Long Range Plan. Mr. Knott was available to answer any questions concerning the Plan. Mr. Knott commented that the cover sheet included with the plan explains the revisions thoroughly. Mayor Lammert asked if Ms. Fulton had anything additional to add. She commented that the Committee was very open and had great communication and hopes the Village will establish a follow up process for the long range goals. Mayor Lammert concurred that

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the Council will take some time to look over the Long Range Plan and make additional comments at a future meeting.

3. Discussion of Long Range Plan—John Knott

Mayor Lammert advised that the discussion of the Long Range Plan was taken care of during the Committee Reports.

4. Update on Village Marina Concept Plan—Jim Henry

Mr. Henry stated that the Village Marina Plan has taken on several modifications over the past several years. He advised that Bald Head Island Limited has attempted to project the increase of traffic flow over the next ten (10) to fifteen (15) years and accommodate the plan accordingly. Mr. Henry explained that the golf cart traffic does not need to be involved with the barge traffic in the area of Eb and Flo's. Therefore the plan allows for the barge traffic to travel the existing traffic pattern while the golf cart traffic will be rerouted through the new proposed Timber Bridge area. He further explained that parking has been expanded to accommodate day trippers. The parking spaces have been increased to approximately three hundred (300) spaces, which eliminates the cart barn and replaces it with a two (2) story cart parking area. Mr. Henry advised that Bald Head Island Limited is currently working with CAMA on the replacement of the road and the first line of stabilization. Mayor Lammert asked if the Timber Bridge would meet the requirements of the Village standards. Mr. Henry responded that the new roads and the bridge will meet Village specifications. Mr. Henry requested the weight specifications for the Fire and Rescue vehicles in writing to ensure all the basics are covered. Councilor Morris asked of the time frame of this project. Mr. Henry emphasized that he is not committing to a definite time frame but he is hopeful that the road and bridge will be under construction by next spring. Mr. Middleton commented that rerouting the road will obviously change the stormwater density. Mr. Henry replied that the new Marina Concept Plan will require a high density stormwater plan.

5. Manager's Update on Village Projects and Other Matters for Consideration

Mr. Middleton reported that he would like to add a closed session regarding personnel to the agenda. The Village Council agreed to add the closed session.

Mr. Middleton reported that the Village recently signed the contract for mosquito spraying. He advised that the Police Department will be spraying three (3) times per week.

Mr. Middleton reported that at a previous meeting the Village Council approved a pilot project for roll over curbing at the intersection of Muscadine Wynd and South Bald Head Wynd. He advised that Island Contracting is currently doing the preliminary work for the installation of the curbing. He further advised that the part of the curbing at the Club entrance which was damaged will also be repaired.

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Mr. Middleton reported that deer baiting will begin next week in preparation for the infrared camera study which will be done in early September. He advised that the study should be complete by the end of September and the results to the Village in October.

Mr. Middleton reported that Progress Energy will have the repairs to the power lines complete by Monday.

Mr. Middleton reported that Village Hall is in desperate need of a new roof. He reported that the Building Inspections Department is working on getting estimates for the repairs. Mr. Middleton asked the Council if they want to replace the cedar shakes that is currently on the roof with a metal roof or stay with the cedar shakes. The Village Council directed Mr. Middleton to get estimates for both types of roofing and a final decision regarding the type of roofing would be made at that time. Ms. Boyd advised that any repairs to Village facilities will be taken from the Capital Project Fund which at this time has approximately \$400,000.

Mr. Middleton reported that he has signed a contract to move forward with architectural portion of the Village Hall expansion.

Mr. Middleton reported that the Village has received the bid documentation for the Creek Dredging Project. He advised that the documentation is currently being reviewed and will hopefully be sent out for bid by the first week of September. He further advised that hopefully the bids will be awarded by mid October. Councilor Pitera asked if the sand from the Creek will be pumped to South Bald Head Wynd. Mr. Middleton responded that the plan is to pump the estimated 40,000 cubic yards to South Beach.

Mayor Lammert asked of the status of the Public Works Expansion. Mr. Middleton replied that the drawings are currently in the hands of the contractor and he is waiting to hear back from them. He advised that he is going to call the contractor today and speed the process up.

Councilor Pitera asked if the Village has received any information regarding the private sand placement project. Mayor Lammert advised that the discussion regarding private sand placement will be part of closed session.

Councilor Douglas addressed the letter that was received from Bald Head Island Limited regarding the Spur Plan for the Marina Entrance. He commented that according to the letter the Developer is in favor of the Spur Plan. Mr. Middleton explained that Bald Head Island Limited is currently researching the CAMA permit and has requested additional information from Mr. Olsen. Mr. Henry explained that at one time there was an extension granted to the CAMA permit for the entrance of the marina and Limited is currently researching the permit to see if it is still active and if the spur can be included in the permit. If not, Limited will apply for a minor permit.

Mr. Middleton reported that the groinfield is operating productively. He advised that the point has been drifting a bit but the erosion on West Beach has delayed.

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6. Closed Session (pursuant to N.C. General Statutes 143-318.11(a) (3)(5) and (6))

- **Village of Bald Head Island, et al. vs. Great Lakes Dock and Dredge Company**
- **Village of Bald Head Island, vs. US Army Corps of Engineers**
- **Village of Bald Head Island, vs. Bald Head Island Utilities**

Councilor Pitera made a motion to enter into closed session pursuant to North Carolina General Statutes 143-318.11(a)(3)(5) and (6). In a voice vote, with Mayor Pro Tempore Sayre being absent, all voted in favor. **(Motion carried 4-0)**

Closed session began at 10:05 a.m.

Councilor Pitera made a motion to return to open session. In a voice vote, with Mayor Pro Tempore Sayre being absent, all voted in favor. **(Motion carried 4-0)** Mayor Lammert advised that no action was taken during closed session.

The open meeting reconvened at 10:48 a.m.

7. Adjourn

With no additional items of discussion, Mayor Lammert entertained a motion to adjourn the August 19, 2005 Village Council Worksession. Councilor Morris made the motion to adjourn. In a voice vote, with Mayor Pro Tempore Sayre being absent, all voted in favor. **(Motion carried 4-0)**

The meeting adjourned at 10:50 a.m.

Approved:

Larry Lammert, Mayor

Attest:

Amy R. Candler, Village Clerk

