

**Village of Bald Head Island  
Council Meeting  
August 19, 2005**

**Councilmembers Present:** Mayor Larry Lammert and Councilors Gene Douglas, John Pitera and Art Morris.

**Councilmembers Absent:** Mayor Pro Tempore Andy Sayre

**Staff Present:** Village Manager Jon Middleton, Chief of Emergency Services Chip Munna, Finance Director Shelia Boyd, Police Chief Richard Herring, Public Works Director Ben Liddle, Captain Firefighter/Paramedic Bobby Carmon, Planning Director/Assistant Village Manager Chris McCall, Building Inspector Stephen Boyett, Public Works Director Ben Liddle, Village Attorney Charles Baldwin and Village Clerk Amy Candler recording the meeting.

**Others Present:** Bald Head Island Limited Director of Communications Joyce Fulton, Bald Head Island Director of Operations Woody Fulton, Bald Head Island Utilities Superintendent Ken Bowling, Bald Head Island Utilities Plant Operator David Suther, Bald Head Island Conservancy Executive Director Suzanne Dorsey and Hillary Snow with the State Port Pilot.

**Citizens Present:** Carol Morris, Judy Brawner, Bob Flynn, Don Tillman, Bob Liesegang, Anne Kane, Bill Berne, Billie Jean Berne, Diane Mesaris, Anne Boozell, Marilyn Ridgeway, Bob Timmons and Mary Ray.

**1. Call to Order/Approval of Agenda Mayor Lammert**

Mayor Lammert called the August 19, 2005 Council meeting to order at 3:00 p.m. Councilor Pitera made a motion to approve the agenda as presented. In a voice vote with Mayor Pro Tempore Sayre being absent, all voted in favor. **(Motion carried 4-0)**

At this time, Mayor Lammert advised that Mr. Middleton would like to recognize some key individual players during the repairs of the waterline. Mr. Middleton recognized Ken Bowling and David Suther for their work and dedication during the process of the repairs to the waterline and presented them with a Certificate of Appreciation. He emphasized that Mr. Bowling's and Mr. Suther's rolls in the repair process were of major importance. Mr. Middleton concurred that they helped with locating the lines, cleaning and sanitizing, all while continue to ensure the provision of water to the island citizens while the lines were damaged.

**2. Consent Agenda**

- 2.1 Approval of Minutes
  - July 8, 2005, Special Meeting
  - July 15, 2005, Regular Meeting
  - July 15, 2005, Worksession Meeting
  - July 28, 2005, Special Meeting
- 2.2 Consideration and Approval of an Order of Collection to the Tax Administrator
- 2.3 Consideration and Approval of the State Applicant Disaster Assistance Agreement for Hurricane Charley FEMA Reimbursements

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- 2.4 **2005-016**, A Resolution of the Village of Bald Head Island to Designate an Applicants Agent for Hurricane Charley FEMA Reimbursements
- 2.5 **2005-017**, A Resolution of the Village of Bald Head Island to Declare a 1987 Fire Engine Surplus Property
- 2.6 **2005-018**, A Resolution of the Village of Bald Head Island Authorizing the Village Manager to enter into a Contract for the Purchase of a Fire Engine
- 2.7 **2005-019**, A Resolution Village Council Establishing FINISTAR, Inc. as an Official Depository for the Village of Bald Head Island, Approving Custodial Agreement and Appointing an Authorized Representative
- 2.8 Fall Litter Sweep 2005

Mayor Lammert explained that the consent agenda consisted of the minutes of the July 8, 2005 and July 28, 2005 Special Meetings and the July 15, 2005 Regular and Worksession Meetings, as well as an Order of Collection which is a required formality that states the 2004 tax collections have been fulfilled and gives authorization for the Tax Collector to move forward with the preparation and collection of the 2005 taxes. He advised that the State Applicant Disaster Assistance Agreement for Hurricane Charley FEMA Reimbursements is the normal paper work that has to be complete before the Village can collect any funds in regard to Hurricane Charley. He further advised that the Village should receive approximately \$192,000 in State Disaster Funds for the damage received during these storms. Mayor Lammert explained that the resolution regarding FEMA reimbursements designates Ms. Boyd as the applicant's agent which allows the Finance Director to file for the reimbursements. Mayor Lammert continued explaining that the resolution regarding the surplus property is declaring the 1987 fire engine as surplus property and authorizing the Village Manager to move forward with the sale of the engine. Mayor Lammert explained that the next resolution is authorizing the Village Manager to enter into a contract with Slagle/K.M.E. Fire Equipment Company for the purchase of a new fire engine of an amount of up to \$290,000. Mayor Lammert explained that FINISTAR, Inc. is a new organization that has been approved by the Local Government Commission (LGC) as an agency to use for investments. He advised that the resolution declares FINISTAR, Inc. an official depository of the Village. Mayor Lammert reminded everyone that the Fall Litter Sweep will take place September 17<sup>th</sup> through October 1<sup>st</sup>.

Councilor Morris made a motion to approve the consent agenda as presented. In a voice vote, with Mayor Pro Tempore being absent, all voted in favor. **(Motion carried 4-0)**

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**3. Old Business**

3.1 Update on the Purchase of the Utility Company

Mayor Lammert reported that he had hoped to have a signed document regarding the Utilities at this time. He explained that there has been a slight delay with the Asset Purchase Agreement but a meeting is scheduled next week with Bald Head Island to hopefully work out any discrepancies.

**4. New Business**

4.1 Financial Statements—July, 2005

Ms. Boyd reported that Village has approximately \$6.6 million in cash assets. She further reported that the interest on the investments for the month of July was approximately \$31,000. The Village issued eight (8) major building permits, received fire and EMS payments from Brunswick County and received \$66,000 in vehicle permit renewal fees. Ms. Boyd emphasized that the expenditures for the month of July consisted of the purchase of the ATV's for the Police Department and a new truck for the Public Works Department for mosquito spraying.

4.2 Consideration and Approval of Franchise Agreement with Brunswick County regarding EMS Services, Mutual Aid and Funding

Mayor Lammert explained that the Franchise Agreement with Brunswick County is an annual agreement with Brunswick County that basically states the Village will provide EMS service to the Island and Brunswick County will provide back up assistance as needed. Councilor Pitera made a motion to approve the Franchise Agreement with Brunswick County regarding EMS Services, Mutual Aid and Funding. In a voice vote, with Mayor Pro Tempore Sayre being absent, all voted in favor. **(Motion carried 4-0)**

**5. Committee Reports**

5.1 Beach

**Anne Kane**

Ms. Kane reported that the Beach Committee recommends Bob Helgesen to fill the open position on the Beach Committee. Mayor Lammert advised that Mr. Helgesen will need to fill out a Committee Application with the Village Clerk and the Council would consider his membership at the September meeting.

5.2 Finance

**John Knott**

In the absence of Mr. Knott, Mayor Lammert reported that the Finance Committee met with a representative from FINISTAR, Inc. to review their investment options. He advised that the Finance Committee recommends moving forward with FINISTAR, Inc. He further advised that the Finance Committee is continuing to look into a business center for the Island.

5.3 Public Safety

**Bob Liesegang**

Mr. Liesegang reported that the Public Safety Committee had no new business to report at this time.

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5.4 Public Works

**Joe Ridgeway**

There was no report from the Public Works Committee at this time.

5.5 Transportation

**Wayne Lambert**

In the absence of Mr. Lambert, Councilor Pitera reported that there was not a quorum available at the last Transportation Meeting. He advised that the Committee is still looking for one (1) additional member.

**6. Monthly Reports**

6.1 Manager's Report

**Manager Middleton**

Mr. Middleton reported that the Village recently signed the contract for mosquito spraying. He advised that the Police Department will be spraying three (3) times per week.

Mr. Middleton reported that the pilot project for roll over curbing is in underway at the intersection of Muscadine Wynd and South Bald Head Wynd. He advised that Island Contracting is currently doing the preliminary work for the installation of the curbing.

Mr. Middleton reported that the Public Works Department is moving forward with the Rope and Pole Fencing Project. He thanked the volunteers that have been coming out to assist the Public Works Staff with this project. Mr. Middleton advised that the fencing project started on South Beach and is now moving to East Beach.

Mr. Middleton reported that Progress Energy will have the repairs to the power lines complete by Monday.

Mr. Middleton reported that deer baiting will begin next week in preparation for the infrared camera study which will be done in early September. He advised that the study should be complete by the end of September and the results to the Village in October.

Mr. Middleton reported that the Village has received the bid documentation for the Creek Dredging Project. He advised that the documentation is currently being reviewed and will hopefully be sent out for bid by the first week of September. He further advised that he anticipates that the bids will be opened by mid October in anticipation of awarding the contract for the project.

At this time Mr. Middleton recognized Chief Richard Herring and Captain Bobby Carmon for their outstanding service to the Village over the past five (5) years. He commended these gentlemen for their service and dedication to saving and protecting lives on the Island as well as throughout their careers.

6.2 Police Department

**Chief Herring**

Chief Herring emphasized his appreciation to the Village for the time he has spent with the Village. Chief Herring reported that the Police Department issued forty-six (46)

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citations for various violations during the month of July. He advised that the ATV's are currently on the Island and are being suited for service. He further advised that the ATV's will be used primarily from Memorial Day to Labor Day. Chief Herring reported that Officers from Oak Island have been hired to work for the Village on a part-time basis for the ATV beach patrols. Chief Herring concurred that the Department charged one (1) person with larceny of street signs but the case is still open and under investigation.

**6.3 Fire/EMS Department**

**Chief Munna**

Chief Munna reported that the month of July was a very busy month for his Department. He reported over eighty (80) calls during the month. Chief Munna presented Captain Carmon with a service award for his five (5) years of service with the Department. At this time, Chief Munna explained the lightening strike call that occurred the prior week. He explained that the boys were nine (9) and eleven (11). He further explained the details of the medical call and emphasized that the boys are now doing fine and are back on the Island on vacation. Chief Munna reviewed the safety issues related to lightening storms and emphasized the dangers of the beach during a storm.

**7. Comments, Reports and Questions**

**7.1 Citizens**

Ms. Ray commented that she came to the meeting today with a concern for the Island. She advised that she is not a property owner but has been vacationing on the Island for many years. She stated that her concerns for the Island are the wildlife population. She shared her disappointment of the twelve (12) foot alligator at the lagoon on Scotch Bonett that had to be relocated to the Green Swamp. Ms. Ray mentioned that there are signs located at each lagoon warning people of the alligators. She emphasized that the people who choose to fish in the lagoons should be reported to the Village Police Department. She asked that if anyone sees a fisherman at the lagoons, please report them to the Police so that the wildlife especially the alligators do not suffer the consequences. Ms. Ray also thanked the Village Staff for their work efforts and all they do for the Island.

There were no additional comments from the citizens at this time.

**7.2 Bald Head Island Association—Bob Porter President**

There was no report from Bald Head Association at this time.

**7.3 Bald Head Island, Ltd.—Joyce Fulton**

Ms. Fulton had no comment at this time on behalf of Bald Head Island Limited.

**7.4 Mayor and Council**

There were no comments from the Mayor or Council at this time.

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On behalf of the Village Chapel, Ms. Brawner reported that a stain glass window is being installed in memory of John Messick. She advised that hopefully it will be complete by November.

**8. Adjourn**

With no additional items of discussion, Mayor Lammert entertained a motion to adjourn the August 19, 2005 Village Council Meeting. Councilor Pitera made the motion to adjourn. In a voice vote, with Mayor Pro Tempore Sayre being absent, all voted in favor. **(Motion carried 4-0)**

The meeting adjourned at 3:25 p.m.

Approved:

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Larry Lammert, Mayor

Attest:

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Amy R. Candler, Village Clerk