

VILLAGE OF BALD HEAD ISLAND
COUNCIL WORK SESSION
December 16, 2011
Bald Head Association

COUNCILORS IN ATTENDANCE

Mayor Andrew Sayre
Councilor Gene Douglas
Councilor Robert Helgesen
Councilor Art Morris

STAFF PRESENT:

Calvin R. Peck, Jr., Village Manager
Chris McCall, Asst. Manager/ Shoreline
Protection Manager
Deb Straub, Finance Director
Chief Chip Munna
Stephen Boyett, Development Services
Daralyn Spivey, Tax Administrator
David Cox, Systems Administrator
Charles Baldwin, Village Attorney
Debra Talbert, Village Clerk

1. Call to Order/ Approval of Agenda

Mayor Sayre called the December 16, 2011 Council Work Session to order at 9:30 a.m. Councilor Douglas asked for an addition to the work agenda to discuss deer management. Mayor Sayre entertained a motion to approve the agenda as amended. Councilor Morris made motion, with all in approval.
(MOTION CARRIED 4-0)

2. Review of Council Meeting Agenda

2.1- Village Zoning Ordinance to Regulate Homeowners Association Amenities- Calvin reviewed the proposed ordinance. There is a bill in the House for approval that will adjust the HOA taxes in location to property.

2.2- Amendment of Section 18-36 Creek Access Boat Storage- Councilor Douglas stated concerns with the boat horsepower and size in the proposed ordinance. Calvin stated the CAMA permits regulate the size and horsepower on the creek. Chris McCall reviewed the CAMA permit and verified the boats could not be longer than 16 ft. and a 25 horsepower engine. Chris stated the Village and Limited could request for an amended CAMA permit when the creek has been modified and amend the ordinance at that time.

3.2- Approval of Amendment to the Records Retention and Disposition Schedule- Calvin reviewed the proposed amendment to add Boat Registration to the Records Retention and Disposition Schedule.

3.3- Accept Resignation of Committee Member- Calvin discussed the Public Safety/ Transportation Committee. This committee has a large amount of members and there will not be a replacement to this retiring member.

4.4- Proposed Ordinance to Regulate Loud and Disturbing Noise- Calvin stated the Public Safety Committee has a sub-committee researching the proposed ordinance to regulate loud and disturbing noise and will be speaking with the other entities on the island with their concerns. The proposed ordinance will be reviewed and discussed at the next Public Safety Committee meeting in January to finalize the recommendation.

Council and staff discussed the Brunswick Beach Consortium meeting with the shore protection projects on Brunswick Beaches and terminal groin issues.

5.1- *Resolution Authorizing Issuance of Bonds*- Calvin reviewed the project for the placement of sand from Bald Head Creek unto the Point. The issuance of bonds will be a short term bond project and should not affect the long term debt. The monies will be paid back from the FEMA and the State reimbursement. \$1.7m has been authorized by FEMA for the sand placement project. This is a 75% reimbursement from FEMA and 25% reimbursement from NC Department of Public Safety. Councilor Helgesen asked if no reimbursement is given, what the payment options are. Calvin stated the payment will be paid out of fund balance if not approved by FEMA.

5.2- *November Financial Statement Report*- Deb Straub reviewed the financial report. The collections of ad valorem and accommodation taxes are ahead of last year. \$58k insurance reimbursement for hurricane damage from Hurricane Irene has been received. The general fund expenditures are within budget. The beach fund balance is \$477k. The stormwater management fund balance is \$63k and the infiltration pond system fund balance is \$113k. The Finance Committee has requested the details of the Village debt service to be provided for review. This gives the details for the GO Bond and the Installment loan with BB&T.

5.3- *Committee Member Applications*- Mayor Sayre reviewed committee member applications for the Public Works/Utilities committee. Mayor Sayre advised the clerk to add William Foster to the afternoon Council meeting for recommendation to the Communications committee.

3. Creek Dredging Project

Chris McCall reviewed the work progress with the revetment wall. Island Contracting is 80 bags short of completion. DCM and CAMA officials did an investigation on the permit and determined the length and height requirements of the revetment wall were in compliance with the permit and the project should be completed soon. There are areas of disturbance and the contractor will be notified for possible back fill. Chris will contact the CAMA representative of the situation for approval of back fill in certain eroded areas. Chris stated measurements have been done on all groins with no major changes. The plantings have being placed at the new dunes on East beach. Property owners with private beach accesses will be contacted to request the replacement of transitions over the new dunes.

Staff discussed with Council the concerns and issues on the upcoming dredging project.

4. Traffic Control Plan

Jim Henry presented a power point map and gave a timeframe on paving projects for the island. March 2012 the paving should be completed. As a safety concern, there will be barrels placed in the construction area to aid with traffic control. There will be markers to block the construction area and fencing placed around the bridge construction. Jim stated there will be visible signs purchased to display the new traffic route. BHI Limited will keep gravel in the construction area for rock traction and stability.

Calvin asked for confirmation with all the additional maintenance and delay with the paving, there will be no additional cost to the Village. Jim Henry stated essentially yes and Barnhill Contracting will be paying for the upkeep of maintenance and gravel.

Calvin asked for updated construction contact list to be sent to the Village Public Safety and Public Works. Jim Henry agreed.

Council and staff discussed with Jim Henry the agreement between the Village and Limited.

Mayor Sayre asked for verification to be given to the Village on the stormwater issues, easements of the pipelines and retention areas. Jim Henry stated the stormwater permit is for Limited and notification will be given to the Village if any issues occur.

Carrie Moffett with the Association asked if the barrels will be placed by Christmas week. Jim Henry stated everything will be placed within a week. Jim Henry stated notification will be forwarded to the Association and the Village for publication to notify the property owners of the island.

5. January Council Meeting

Mayor Sayre discussed with Council that he will not be available for the January 20, 2012 meeting and suggested moving the meeting to January 13, 2012. Council agreed to change the meeting to January 13, 2012.

6. Financial Report- Discussed earlier during the review of Council Meeting agenda

7. Manager's Report

Calvin stated there are two opening positions for the CRC committee. Calvin made recommendation for Suzanne Dorsey for the At Large Position. This will be a political appointment. Council and staff reviewed the rules and regulations for this committee. Calvin agreed to speak to Suzanne about the position and report back to Council. Mayor Sayre reviewed the St. James Armed Services Memorial Fund, Inc. "Buy a Brick Program". This fund is for the future Veterans Memorial to honor all past and present members of our Armed Forces. Mayor Sayre entertained a motion to approve a donation of \$100 for this program. Councilor Douglas made motion with all in favor. Calvin spoke on the State certifying communities for "Retirement Communities". Daralyn Spivey reviewed a meeting with Division of Tourism. Daralyn reviewed the process to become a Retirement Community. Council agreed this would be beneficial to the island. Daralyn will follow up with the application process and report to Council.

8. Deer Management

Councilor Douglas reviewed a meeting with Doug Oakley for a proposal to present to Council. The proposal is from the Citizens Group on Deer Management. The group is asking to not do a deer culling for 5 years. A proposal was given to the Conservancy where it was rejected. The Conservancy has sent a recommendation to Council to grant Councilor Douglas to be a Liaison to the committee. Councilor Douglas stated he has only discussed this with Mayor Pro Tempore Fisher and he is in agreement with the Conservancy and Councilor Douglas. Council and staff discussed the concerns of deer management and the deprivation deer permit. Calvin stated there is confirmation from the state to qualify for the deprivation deer permit. David Cobb with Wildlife Resource Commission will be visiting to speak with Calvin and Doug Oakley on the deer management issues for the island. Council further discussed the concerns and the financial liability for deer immuno-contraceptive. Mayor Sayre reminded Council there were a referendum done this year and the citizens poll agreed to a deer culling. Councilor Helgesen stated he agrees this is a Village responsibility. Some involvement with the Village would be useful. Mayor Sayre the Village has heard from the tax payers on the island to not pursue this study. Councilor Douglas stated this would be a way to monitor the group then to hear about a situation second handed. Councilor Morris stated the issue will not go away and disagreed on the proposal. Councilor Douglas made a motion to be identified as a liaison to the Citizens Group. After further discussion, Mayor Sayre entertained a motion to approve as presented. Councilor Douglas and Councilor Douglas agreed/ Mayor Sayre and Councilor Morris disagreed. With a tie vote, the proposal will be discussed at the January Council meeting with full Council.

9. Closed Session Pursuant to N.C. General Statutes 143-318.11 (a)(1),(3), (5),and(6)

- ❖ Village of Bald Head Island vs. US Army Corps of Engineers Lawsuit
- ❖ Personnel Issues
- ❖ Contracts

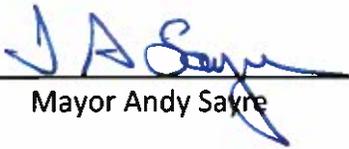
Pursuant to N.C. General Statutes 143.318.11(a) (1), (3), (5) and (6), Mayor Sayre entertained a motion to enter into Closed Session at 10:55 a.m., with Councilor Helgesen made the motion with all in favor.
(MOTION CARRIED 4-0)

Mayor Sayre entertained a motion to come out of Closed Session at 1:19 p.m., with Councilor Morris made the motion with all in favor.

(MOTION CARRIED 4-0)

10. Adjournment

Mayor Sayre entertained a motion to adjourn at 1:20 p.m., with Councilor Douglas made the motion with all in favor.
(MOTION CARRIED 4-0)



Mayor Andy Sayre

ATTEST:



Debra C. Talbert, Village Clerk

