



Village of Bald Head Island

NORTH CAROLINA

Memorandum

Date: December 15, 2023
To: Mayor & Village Council
From: Jae Kim, Assistant Village Manager
Subject: Manager's Report, additional update

IPC/PO – Update

- Update on November package counts that came through the IPC/PO facility:
 - 5,995 Total packages for November 2023 with a **4% decrease** from the month before (6,251 packages).
 - **22% increase** from the year prior when there were 4,916 Total packages from November 2022.
- Average Saturday Numbers listed below from May 2023 to current & includes number of packages handed out:
 - Average: 59 customers & 172 packages.
- New hire for IPC staff should start the 2nd week of January. (Jared Harris)
- FEDEX Contract Update
 - Received waiver from FedEx to use our own equipment/software for duration of the next contract to 9-1-24. Executed contract from our end sent to FedEx as of this morning. Will wait for their representatives to sign and send back the fully executed services agreement.
 - Raised fee from \$8 to \$8.29/per package.
- USPS Contract Update (**No change from last month**)
 - Followed up with an email to the Southport postmaster regarding the meeting contract management wanted to setup with the Village Manager. No response yet, emailed on 11/16 and 12/15.

Shoreline Protection

- NCBIWA Conference
 - The Village received the link to the presentations from the conference this week, here is the link: <https://www.ncbiwa.org/events/past-events/>
- US Army Corps of Engineers (USACE) – Received public comments from our project to request dredging materials from Jay Bird Shoals in our 2025 dredging project.
 - Our coastal engineers will be assisting the Village in drafting formal responses and gathering information requested from said agencies in regard to our project.
 - Monitoring reports (2x Oak Island reports).
 - Requirement removal letters.
 - The state’s 75-day review period will be extended to include an additional 75-days, our consultants will work to provide appropriate responses to those comments.

Governmental Affairs Consultant (Federal)

- Consultant’s December monthly report provided to Council by email prior to monthly Council meeting. Status of the \$4.5M for our Coastal Storm Damage Reduction Project (private beach nourishment) briefed.
 - Village’s earmark located within the Commerce, Justice, Science (CJS) bill is part of the second tranche of bills expiring on 2/2/24. If those bills are not resolved by 2/2/24, there will be at least a partial government shutdown. The earmark will still exist on paper but will be stuck on waiting again for it to move. Our lobbyists are hopeful that Congress will come to a resolution before another shutdown. **They DO NOT THINK our earmark is in jeopardy.**
- MOU (Memorandum of Agreement/Understanding) – Contributed funds agreement for additional sand from USACE Wilmington Harbor maintenance.
 - Staff emailed on 11/8 and 11/17 to Bob Keistler to discuss next steps in moving forward with this MOU.
 - Emailed Federal Lobbyist team on 12/5 for assistance in getting a response back from USACE towards our request.

Governmental Affairs Consultant (State)

- Conflict of Interest (COI) policy awaiting adoption/approval before sending final paperwork to the Office of State Budget and Management (OSBM) in process to get in queue for reception of funding when available.

AIA (Asset & Inventory Assessment) Grant Update (No changes from last month)

- December monthly meeting (2nd Tuesday).
 - Next steps on the project.
 - Review existing maps and drawings (Dec – Jan 2024).
 - GPS Data collection and GIS mapping (Feb – April 2024).
 - Grant administration status
 - Reimbursements submitted to DEQ: delays due to software changes and personnel at DEQ. Awaiting reimbursements before paying W/R. W/R is aware of the current status.