

ORDINANCE NO. 2024-0601

AN ORDINANCE OF THE VILLAGE OF BALD HEAD ISLAND, NORTH CAROLINA,
ADOPTING A BUDGET FOR FISCAL YEAR 2024-2025

WHEREAS, a proposed budget for the Village of Bald Head Island, North Carolina, was presented to the Village Council and made available for public inspection on May 9, 2024; and

WHEREAS, a public hearing was held on May 17, 2024; and

WHEREAS, the Village Council has fully considered matters associated thereto, including supplemental recommendations associated with it, and desires to enact a budget ordinance for the fiscal year beginning July 1, 2024, and continuing through and including June 30, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Bald Head Island, North Carolina, as follows:

Section 1. The fiscal year 2024-2025 budget, covering the financial operations of the Village of Bald Head Island during the period of July 1, 2024 through June 30, 2025 inclusive, which is attached hereto and incorporated herein by reference as if fully set herein verbatim.

Section 2.

It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's General Fund (Fund 10) for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

| General Fund Revenues | | |
|---------------------------|----|------------|
| Class | | Amount |
| AD VALOREM | \$ | 12,223,600 |
| INTEREST | \$ | 263,000 |
| TRANSFERS FROM BRRAT FUND | \$ | 1,344,800 |
| UNRESTRICTED | \$ | 548,000 |
| RESTRICTED | \$ | 524,000 |
| CONTRACTOR | \$ | 639,900 |
| MISC | \$ | 22,500 |
| SALES-SERVICES | \$ | 32,100 |
| PERMITS-FEES | \$ | 819,500 |
| FB APPROPRIATED | \$ | - |
| IPC | \$ | 501,700 |
| Total | \$ | 16,919,100 |

Section 3. The following amounts are hereby appropriated in the General Fund for the operation of the Village's government and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Village.

| General Fund Expenditures | | |
|----------------------------|-----------|-------------------|
| Department Name | | Amount |
| Public Safety 4300 | \$ | 3,988,000 |
| Shoreline Devel. - 4700 | \$ | 940,100 |
| Gov. Body - 5100 | \$ | 17,500 |
| Legal - 5101 | \$ | 1,269,000 |
| Administration - 5200 | \$ | 1,791,600 |
| Inform. Tech. - 5201 | \$ | 661,400 |
| Human Resources - 5202 | \$ | 413,300 |
| Development Serv 5300 | \$ | 213,700 |
| Island Pack. Center - 5400 | \$ | 591,600 |
| Contractor Services 6400 | \$ | 508,900 |
| Debt Service - 7000 | \$ | 3,498,000 |
| Roads - 7100 | \$ | 20,000 |
| Public Works - 8100 | \$ | 2,343,100 |
| Contingency - 9000 | \$ | 662,900 |
| Total | \$ | 16,919,100 |

Section 4. The Ad Valorem Tax Rates in effect for the Fiscal Year 2024 - 2025 are adopted and detailed in Section 5.

Section 5. The estimated revenue accruing from Ad Valorem Taxes for Fiscal Year 2024 - 2025 is based on the assessed

- **Island-Wide (including properties within MSDs) = \$0.6277** for each \$100 valuation of the total taxable valuation base of **\$1,873,110,595.**
- **Municipal Service District Zone A = \$0.0668** for each \$100 valuation of the taxable valuation base of **\$394,665,882.**
- **Municipal Service District Zone B = \$0.0383** for each \$100 valuation of the taxable valuation base of **\$535,288,881.**
- The estimated tax collection percentage is 99.76%.

Section 6. Revenue generated for the fiscal year ending June 30, 2024, from \$0.0784 of the island-wide Ad Valorem tax rate, \$0.0668 of the Municipal Service District Zone A Ad Valorem Tax rate, and \$0.0383 of the Municipal Service District Zone B Ad Valorem Tax rate will be utilized for repayment of GO Bond.

Section 7. Any amount of GO Bond not funded by Ad Valorem Taxes as indicated by Section 6 of this ordinance shall be funded by a transfer of Accomodation Tax Revenues for the fiscal year ending June 30, 2025 from the Beach Renourishment, Recreation and Tourism Fund into the General Fund. The balance of the Shoreline Protection Department (4700) not funded by grant revenues shall be funded by a transfer of Accomodation Tax Revenues for the fiscal year ending June 30, 2025 from the Beach Renourishment, Recreation and Tourism Fund into the General Fund. Any balance of Accomodation Tax Revenues remaining for the fiscal year ending June 30, 2025, in the Beach Renourishment, Recreation and Tourism Fund., if any, may be utilized for any expenses as approved in S.L. 1991-664, S.L. 1993-617 and/or S.L. 1997-364. The Finance Director is hereby authorized to conduct the aforementioned transfers on any timely basis as they see fit, in accordance with this section.

Section 8.

It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's Water and Sewer Fund (Fund 31) for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

| Water and Sewer Fund Revenues | |
|--------------------------------------|---------------------|
| Revenues | Amount |
| INTEREST ON INVESTMENTS | \$ 106,400 |
| UTILITIES FUND BALANCE Approp. | \$ 482,500 |
| WATER - SERVICE | \$ 1,053,600 |
| WATER - TAP FEES | \$ 335,900 |
| SEWER - SERVICE | \$ 1,338,000 |
| SEWER - TAP FEES | \$ 503,800 |
| Septic Maint. Reserve | \$ 16,700 |
| DEBT / CAPITAL SURCHARGE | \$ 314,500 |
| PORT-O-JOHN RENTALS | \$ 79,500 |
| INTERDEPT. SALES | \$ 35,000 |
| MISC. REVENUE | \$ 5,000 |
| Total | \$ 4,270,900 |

Section 9.

The following amounts are hereby appropriated in the Water and Sewer Fund (Fund 31) for the operation of the Village's water and wastewater utilities for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this Village:

| Water and Sewer Fund Expenditures | |
|--|---------------------|
| Department Name | Amount |
| Water - 6810 | \$ 1,509,700 |
| Wastewater (Sewer) - 7310 | \$ 2,126,200 |
| Transfers - 9840 | \$ 635,000 |
| Total | \$ 4,270,900 |

Section 10.

It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's Beach Renourishment, Recreation and Tourism Fund (Fund 42) for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

| BRRAT Fund Revenues | |
|-----------------------------|---------------------|
| Revenues | Amount |
| Interest on Investments | \$ 95,400 |
| Accommodations Taxes | \$ 1,795,000 |
| BRRAT Fund Balance, Approp. | \$ 308,200 |
| Total | \$ 2,198,600 |

Section 11.

The following amounts are hereby appropriated in the Beach Renourishment, Recreation and Tourism Fund (Fund 42) for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

| BRRAT Fund Expenditures | |
|-------------------------------------|---------------------|
| Account Names | Amount |
| Beach Renourishment | \$ 88,800 |
| Beach Accesses | \$ 233,000 |
| Row Boat Row Beach | \$ 10,000 |
| Recreation and Tourism | \$ 99,700 |
| Transfer to JBS Dredging Proj. Fund | \$ 425,000 |
| Transfer to General Fund | \$ 1,342,100 |
| Total | \$ 2,198,600 |

Section 12. It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's Stormwater Fund (Fund 44) for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

| Stormwater Fund Revenues | | |
|----------------------------------|-----------|----------------|
| Revenues | | Amount |
| Interest on Investments | \$ | 10,000 |
| Stormwater Fees | \$ | 131,200 |
| Stormwater Fund Balance, Approp. | \$ | 70,000 |
| Total | \$ | 211,200 |

Section 13. The following amounts are hereby appropriated in the Stormwater Fund (Fund 44) for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this Village:

| Stormwater Fund Expenditures | | |
|------------------------------|-----------|----------------|
| Account Names | | Amount |
| Administration | \$ | 8,000 |
| Engineering | \$ | 80,000 |
| Stormwater Equipment | \$ | 43,200 |
| Construction | \$ | 80,000 |
| Total | \$ | 211,200 |

Section 14. It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's Fines and Forfeitures Fund (Fund 12) for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

| Fines and Forfeitures Fund Revenues | | |
|-------------------------------------|-----------|---------------|
| Revenues | | Amount |
| Fines/Forfeitures | \$ | 25,000 |
| Total | \$ | 25,000 |

Section 15. The following amounts are hereby appropriated in the Fines and Forfeitures Fund (Fund 12) for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this Village:

| Fines and Forfeitures Fund Expenditures | | |
|---|-----------|---------------|
| Account Names | | Amount |
| Fines/Forfeitures Payable to BC Schools | \$ | 25,000 |
| Total | \$ | 25,000 |

Section 16. A summary of all funds accounted for with this Budget Ordinance is below:

| FY 2023 - 2024 Budget Summary | | |
|-------------------------------|-----------|-------------------|
| Funds | | Amounts |
| General | \$ | 16,919,100 |
| Water and Sewer | \$ | 4,270,900 |
| BRRAT | \$ | 2,198,600 |
| Stormwater | \$ | 211,200 |
| Fines/Forfeitures | \$ | 25,000 |
| Total | \$ | 23,624,800 |

- Section 17.** This ordinance includes Attachment 1, which includes a Schedule of Fees for the Village of Bald Head Island and Pay and Classification Schedule. The Schedule of Fees is hereby adopted for the provision of services by the Village for the Fiscal Year beginning July 1, 2024 and is hereby effective on that same date. The Pay and Classification Schedule is hereby adopted by the Village for the Fiscal Year beginning with the first full pay period on or after July 1, 2024.
- Section 18.** In the Water and Sewer Fund Schedule of Fees, the funds collected with the Customer Service Charge are used for repairs and maintenance for ongoing services, plant capacity usage by customers and funding utility plant and infrastructure improvements necessary to maintain existing water and sewer services to customers.
- Section 19.** The Village Manager, as Budget Officer, or their designee, is hereby authorized to re-allocate appropriations as contained herein under the following conditions:
- a). They may transfer between line item expenditures within a department without limitation and without a report to the Village Council being required.
 - b). They may transfer amounts between departments, within the same fund. Individual transfers in excess of \$50,000 shall be reported to the Village Council at the next regular meeting following said transfer.
 - c). They may not transfer any amounts between funds or from the Contingency funds held in
- Section 20.** All public funds which will accrue to the Village of Bald Head Island during the period beginning July 1, 2024 through June 30, 2025 inclusive, shall be deposited at PNC Bank or with any financial institution as previously approved by Council to include but not limited to: North Carolina Capital Management Trust, North Carolina Investment Pool, and/or North Carolina Cooperative Liquid Asset Securities System. Cash receipts shall be deposited at First Bank Southport, NC 28461 and then may be transferred to PNC Bank, as the Finance Director sees fit.
- Section 21.** Copies of this Budget Ordinance shall be furnished to the Village Clerk, to the Governing Board, and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds. A copy will also be made available in Village Hall.

Adopted this, the 21 day of JUNE, 2024.

By: _____

Peter Quinn, Mayor

ATTEST: _____

Darcy Sperry, Village Clerk



ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
ICE FEE SCHEDULE
Effective July 1, 2024

| Overall Vehicle Length Stem to Stern | | CATEGORY | DAILY ICE FEE | ANNUAL ICE FEE |
|---|---------------|----------|------------------|-------------------|
| EQUAL TO OR GREATER THAN | BUT LESS THAN | | | |
| 0 feet | 15 feet | I | \$40 | \$250 |
| 15 feet | 21 feet | II | \$100 | \$800 |
| 21 feet | 27 feet | III | \$200 | \$1,500 |
| 27 feet | 33 feet | IV | \$400 | \$2,900 |
| 33 feet | | V | \$500 | \$4,000 |

PRORATED ANNUAL SCHEDULE

| CATEGORY | JULY - SEPT | OCT -DEC | JAN - MAR | APR - JUN |
|----------|-------------|----------|-----------|-----------|
| CAT I | \$250 | \$190 | \$130 | \$60 |
| CAT II | \$800 | \$600 | \$400 | \$200 |
| CAT III | \$1,500 | \$1,130 | \$750 | \$380 |
| CAT IV | \$2,900 | \$2,180 | \$1,450 | \$730 |
| CAT V | \$4,000 | \$3,000 | \$2,000 | \$1,000 |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
ISLAND PACKAGE CENTER/POST OFFICE FEE SCHEDULE
Effective July 1, 2024

| Item | Description of Fee | Amount |
|------|-------------------------------|------------------------------|
| 1 | <u>USPS Services</u> | |
| | First Class Stamp | Rate Set by USPS |
| | Monthly | Rate Set by USPS |
| | First Class Stamp (Roll) | Rate Set by USPS |
| | Priority Flat Rate Envelope | Rate Set by USPS |
| | Priority Small Flat Rate Box | Rate Set by USPS |
| | Priority Medium Flat Rate Box | Rate Set by USPS |
| | Priority Large Flat Rate Box | Rate Set by USPS |
| | Certified Mail Fee | Rate Set by USPS |
| | Return Receipt Requested | Rate Set by USPS |
| | Other Services | Rates Set by USPS |
| 2 | <u>Shipping Supplies</u> | |
| | Envelope (#10) | \$0.15 |
| | Manilla Envelope (6 X 9) | \$0.20 |
| | Manilla Envelope (9 x 12) | \$0.40 |
| | Padded Envelope (6 x 9) | \$1.00 |
| | Padded Envelope (11 x 9) | \$1.25 |
| | Padded Envelope (15 x 9) | \$2.25 |
| | Box (6 x 6 x 6) | \$2.50 |
| | Box (12 x 6 x 6) | \$3.50 |
| | Box (12 x 12 x 12) | \$5.25 |
| | Box (24 x 5 x 18) | \$5.50 |
| | Box (16 x 16 x 16) | \$6.50 |
| | Box (12 x 12 x 48) | \$8.50 |
| | Box (36 x 5 x 30) | \$8.50 |
| | Box (20 x 20 x 25) | \$9.50 |
| | Box (36 x 6 x 42) | \$16.00 |
| | Poly Bag (10 x 13) | \$1.50 |
| | Poly Bag (15 x 19) | \$2.50 |
| 3 | <u>Other Services</u> | Village Manager's Discretion |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
DEVELOPMENT SERVICES FEE SCHEDULE
Effective July 1, 2024

| Item | Description of Fee | Amount |
|------|---|-----------|
| 1 | <u>Building Permit Fee - Based on Valuation</u> | |
| | 0 - \$5,000 | \$ 60.00 |
| | Monthly | \$ 100.00 |
| | \$15,001 - \$25,000 | \$ 150.00 |
| | \$25,001 - \$30,000 | \$ 225.00 |
| | > \$30,000 = \$7.00 per \$1,000 or fraction thereof | |
| 2 | <u>Structure Valuation (per square foot)</u> | |
| | Residential Heated Space | \$ 155.00 |
| | Commercial Heated Space | \$ 175.00 |
| | Residential Covered Area | \$ 75.00 |
| | Commercial Covered Area | \$ 90.00 |
| | Residential Uncovered Area | \$ 55.00 |
| | Commercial Uncovered Area | \$ 55.00 |
| 3 | <u>Heating and Air Conditioning</u> | |
| | Electrical Mechanical System | \$ 70.00 |
| | Gas Mechanical System | \$ 70.00 |
| 4 | <u>Electrical</u> | |
| | Temporary Service | \$ 40.00 |
| | Living Units | \$ 150.00 |
| | Crofter Units | \$ 40.00 |
| | Commercial Units | \$ 200.00 |
| 5 | <u>Fire Prevention</u> | |
| | Fire Alarm System | \$ 60.00 |
| | Fire Sprinkler System | \$ 60.00 |
| | Commercial Fire/Safety Inspection | \$ 75.00 |
| 6 | <u>Plumbing</u> | |
| | Basic Charge | \$ 50.00 |
| | Fixture Units (including water heater and outside shower) | \$ 6.00 |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
DEVELOPMENT SERVICES FEE SCHEDULE
Effective July 1, 2024

| Item | Description of Fee | Amount |
|------|--|-------------|
| 7 | <u>Minor Permits</u> | |
| | Re-roofing | \$ 40.00 |
| | Wiring Lift Pumps | \$ 40.00 |
| | Replace Defective HVAC Units | \$ 40.00 |
| | Project Requiring New Electric Service | \$ 50.00 |
| | Re-inspection Fee | \$ 75.00 |
| | LP Tanks | \$ 40.00 |
| | Fences | \$ 40.00 |
| | Docks/Piers, per square foot | \$ 30.00 |
| | Bulkheads, per linear foot | \$ 0.60 |
| | Landscape Permit | \$ 40.00 |
| | Tents | \$ 50.00 |
| 8 | <u>Penalties</u> | |
| | Penalties for Work without Permit | \$ 250.00 |
| 9 | <u>Land Use Development Review</u> | |
| | Development Application Fees | |
| | <u>Subdivision Plans (per submission):</u> | |
| | Preliminary Plat Review | \$ 1,200.00 |
| | Final Plat Review | \$ 1,000.00 |
| | Planned Unit Development Plans | |
| | <u>Master Plan Review:</u> | |
| | Original Submission | \$ 2,000.00 |
| | Amendments | \$ 1,400.00 |
| | <u>Site Specific Plan Review:</u> | |
| | Preliminary Site Specific Plat | \$ 1,000.00 |
| | Final Site Specific Plat | \$ 1,000.00 |
| | Permit Applications | |
| | Conditional Use Permit | \$ 700.00 |
| | Special Use Permit | \$ 700.00 |
| | Zoning Ordinance Amendment Applications | |
| | Rezoning Request | \$ 1,000.00 |
| | Text Amendment | \$ 500.00 |
| | Board of Adjustments | |
| | Appeals, Variance Requests, etc. | \$ 400.00 |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
DEVELOPMENT SERVICES FEE SCHEDULE
Effective July 1, 2024

| Item | Description of Fee | Amount |
|------|---|-------------|
| 10 | <u>Commercial Review Board</u> | |
| | New Construction | |
| | Review Fee for up to 3 reviews <i>(Includes any combination of draft, preliminary, or final review submittals)</i> | \$ 5,000.00 |
| | Review Fee for each additional review beyond 3 | \$ 1,500.00 |
| | Major Renovations | |
| | Category I | \$ 4,000.00 |
| | <i>(Renovation to heated space of 1,000 - 1,599 sqft. Or non-heated space 1,200 sqft. or greater. Note that major renovations affecting 1,600 sqft. and over, or renovations involving 50% of the existing structure to be removed or revised are subject to new construction fees and guidelines.)</i> | |
| | Category II | \$ 3,000.00 |
| | <i>(Renovation to heated space of 250-999 sqft. or non-heated space of 500-1,199 sqft.)</i> | |
| | Category III | \$ 2,000.00 |
| | <i>(Renovation to heated space of less 250 sqft. or non-heated space of 250-499 sqft.)</i> | |
| | Minor Renovations | |
| | Category I | \$ 600.00 |
| | <i>(Renovation to non-heated space of less than 250 sqft., hardscape changes to landscape or any other renovation no otherwise categorized.)</i> | |
| | Category II | \$ 400.00 |
| | <i>(Renovation that changes an existing feature, such as a door, window, roof materials, or decorative item. See Ordinance for notes)</i> | |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
CONTRACTOR SERVICES FEE SCHEDULE
Effective July 1, 2024

| Item | Description of Fee | Amount |
|------|---|-----------------------|
| 1 | <u>Parking</u> | |
| | ICE Vehicle Parking | |
| | Monthly | \$120 |
| | Annual | \$1,200 |
| | Temporary - Overnight | \$40 |
| | Golf Cart Parking monthly | \$60 |
| | Golf Cart Parking Annually | \$600 |
| 2 | <u>Fuel Sales</u> | |
| | Gasoline Sales | Wholesale plus, price |
| | Diesel Fuel Sales | Wholesale plus, price |
| 3 | <u>Container Rentals</u> | |
| | Container Monthly | \$250 |
| | Container Annually | \$2,500 |
| 4 | <u>Contractor Services Building Rental</u> | |
| | Storage Unit Rental, monthly price; includes one parking place on concrete in front of respective unit. | \$800 |
| | Break Room Training Rental, per event | \$125 |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
PUBLIC WORKS FEE SCHEDULE
Effective July 1, 2024

| Item | Description of Fee | Amount |
|------|--|-----------|
| 1 | <u>Special Pick Ups</u> | |
| | Household - White/Home Good Pickup, per trip (limited to 2 items per trip) | \$ 140.00 |
| | Mattress Pickup (includes both Mattress and Box Spring) | \$ 100.00 |
| 2 | <u>Yard Debris Removal</u> | |
| | First Truck Load | No Charge |
| | Each Additional Truck Load | \$ 50.00 |
| 3 | <u>Special Events</u> | |
| | Special Events, for profits or private events (first 2 trash cans) | \$ 75.00 |
| | Special Events, for profits or private events (each additional can after first 2 trash cans) | \$ 75.00 |
| | Special Events, non profit organizations, public events | No Charge |
| 4 | <u>Drop Offs</u> | |
| | White Goods Drop Off (hot water heaters, refrigerators, washers, dryers, etc.) | \$ 50.00 |
| | Home Goods Drop Off (Couches, Tables, Chairs, etc.) | \$ 50.00 |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
STORMWATER FEE SCHEDULE
Effective July 1, 2024

| Item | Description of Fee | Amount |
|------|--|---------|
| 1 | <u>Storm Water</u> Storm Water Fee, per REU per tax improve parcel, per month | \$ 8.00 |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
UTILITIES FEE SCHEDULE
Effective July 1, 2024

| Item | Description of Fee | Amount |
|------|---|-----------|
| 1 | <u>Connection Charges</u> | FY 25 |
| | Monthly | |
| | 3/4 inch meter | \$ 13,214 |
| | 1 inch meter | \$ 13,874 |
| | 2 inch meter | \$ 16,515 |
| | Sewer, Residential | |
| | Grinder Pump Required | \$ 6,601 |
| | No Grinder Pump Required | \$ 1,321 |
| | Irrigation, Residential & Non-Residential | |
| | 3/4 inch meter, with testable check, existing water (tap) connection required | \$ 1,321 |
| | 1 inch meter, with testable check, existing water (tap) connection required | \$ 1,581 |
| | Water Non-Residential | |
| | Per Residential Equivalent Unit (REU) | \$ 13,214 |
| | 1 inch meter (Minimum Charge) | \$ 13,874 |
| | 2 inch meter (Minimum Charge) | \$ 16,515 |
| | Sewer Non-Residential | |
| | Grinder Pump Required (Per Pump) | \$ 6,601 |
| | No Grinder Pump Required (Gravity Connection) | \$ 1,321 |
| | Fire Protection Service | |
| | Residential 2" tap | \$ 660 |
| | Non-Residential 2" (Larger taps will be at additional Charge) | \$ 660 |
| | Customer Service Charge | |
| | Residential | \$ 13,214 |
| | Non-Residential, per REU rating | \$ 13,214 |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
UTILITIES FEE SCHEDULE
Effective July 1, 2024

2 Utility Service (Monthly Charges)

Residential Water - Usage Charge, per 1,000 gallons

| | | |
|--------------------------------|----|-------|
| Base Charge, zero usage | \$ | 23.76 |
| Tier 1 (usage 0-3,000 gallons) | \$ | 6.71 |
| Tier 2 (usage > 3,000 gallons) | \$ | 10.99 |

Residential Sewer

| | | |
|-------------|----|-------|
| Base Charge | \$ | 78.53 |
|-------------|----|-------|

Non-Residential Water, Usage Charge per 1,000 gallons, per REU (REU = 360)

| | | |
|--|----|-------|
| Base Charge, per REU, with a minimum charge of \$55.46 | \$ | 59.40 |
| Tier 1 (usage 0-11,000 x REU) | \$ | 6.71 |
| Tier 2 (usage > 11,000 x REU) | \$ | 10.99 |

Non-Residential Sewer

| | |
|---|--|
| 100% of Water Charge, minimum charge of \$78.53 | Equal to water charge; minimum: \$78.53 |
|---|--|

| | | |
|--|----|-------|
| Irrigation (Both Residential and Non-Residential, per 1,000 gallons) | \$ | 10.99 |
|--|----|-------|

3 Debt / Capital Surcharge Fee, per REU, per month \$ 17.74

4 New Customer Account Setup Fee

| | | |
|-----------------------|----|-------|
| Water Utility Service | \$ | 19.80 |
| Sewer Utility Service | \$ | 19.80 |

(Note, if water and sewer utility services are established at the same time, only a single account setup fee will apply, not both)

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
UTILITIES FEE SCHEDULE
Effective July 1, 2024

5 Reconnection Charge

| | | |
|--|----|-------|
| If Water Service cut off by Utilities for good cause | \$ | 66.01 |
| If Water Service discontinued at the customer's request | \$ | 66.01 |
| If Sewer Service is cut off by the Utilities for good cause | \$ | 66.01 |
| <i>(Note, if water and/or sewer service is disconnected and the service is reconnected within nine (9) months, the base charges and surcharge for all months disconnected will be due and payable)</i> | | |

6 Other Charges and Terms

Terms:

Bills are due on Billing Date.

Bills are Past Due twenty (20) Days After Billing Date.

Bill Frequency: Shall be monthly for service in arrears

Finance Charges for Late Payment - 1% per month will be applied to the unpaid balance of all bills still past due 21 days after billing date

Collection Agency Fee - 35% of any unpaid balance will be applied to the account, if the account has been turned over to a collection agency.

| | | |
|---|----|--------|
| Labor, work-hour services - per hour | \$ | 44.84 |
| Labor, after-hour services - per hour | \$ | 63.51 |
| Equipment use charge - per hour | \$ | 69.72 |
| Portable Toilet / Hand Wash Station rental charges, per month | \$ | 145.71 |
| Portable Toilet / Hand Wash Station rental charges, per event | \$ | 75.98 |
| | | |
| Non-sufficient funds (NSF) check charge | \$ | 25.00 |

ATTACHMENT I
FISCAL YEAR 2024-2025
VILLAGE OF BALD HEAD ISLAND
PAY AND CLASSIFICATION PLAN
EFFECTIVE PER BUDGET ORDINANCE

| Grade | Starting | Minimum | Mid-Point | Maximum | Classification | FLSA Status |
|-------|-----------|-----------|-----------|-----------|---|-------------|
| 10 | \$41,470 | \$43,543 | \$51,838 | \$62,206 | | |
| 11 | \$43,543 | \$45,721 | \$54,430 | \$65,316 | Street Sign Specialist | |
| 12 | \$45,721 | \$48,007 | \$57,151 | \$68,581 | Administrative Specialist Package Service Associate Public Works Specialist Utility Customer Service Rep | |
| 13 | \$48,007 | \$50,408 | \$60,009 | \$72,011 | Contractor Services Specialist Utility Maint. Mechanic | |
| 14 | \$50,408 | \$52,928 | \$63,010 | \$75,612 | Accounting Technician Fleet Maint. Mechanic Sr. Utility Maint. Mechanic Treatment Plants Operator | |
| 15 | \$52,928 | \$55,574 | \$66,160 | \$79,393 | Public Works Crew Leader | |
| 16 | \$55,574 | \$58,353 | \$69,468 | \$83,361 | Postal Center Supervisor Public Safety Officer (PSO) PSO-Paramedic SR. Treatment Plants Operator Utility Main. Crew Leader | |
| 17 | \$58,353 | \$61,271 | \$72,942 | \$87,530 | PSO-Paramedic/LEO Village Clerk | |
| 18 | \$61,271 | \$64,335 | \$76,589 | \$91,907 | IT Systems Analyst Public Safety Sergeant | |
| 19 | \$64,335 | \$67,551 | \$80,418 | \$96,502 | Human Resource Analyst Public Works Superintendent | E |
| 20 | \$67,551 | \$70,929 | \$84,429 | \$101,328 | Public Safety Lieutenant | |
| 21 | \$70,929 | \$74,475 | \$88,661 | \$106,394 | Capital Projects Manager Development Services Administrator Distribution & Collections System Superintendant Public Information Officer Treatment Plants Superintendent | E |
| 22 | \$74,475 | \$78,199 | \$93,094 | \$111,713 | Financial Analyst | E |
| 23 | \$78,199 | \$82,110 | \$97,750 | \$117,300 | Information Technology Manager | E |
| 24 | \$82,110 | \$86,216 | \$102,637 | \$123,165 | HR Director Public Safety Captain | E |
| 25 | \$86,216 | \$90,526 | \$107,769 | \$129,323 | | |
| 26 | \$90,526 | \$95,052 | \$113,158 | \$135,790 | | |
| 27 | \$95,052 | \$99,805 | \$118,817 | \$142,580 | Finance Director Public Safety Director Public Services Director | E |
| 28 | \$99,805 | \$104,796 | \$124,757 | \$149,708 | Assistant Village Manager | E |
| 29 | \$104,796 | \$110,036 | \$130,995 | \$157,193 | | |
| 30 | \$110,036 | \$115,538 | \$137,544 | \$165,054 | | |
| 31 | \$115,538 | \$121,315 | \$144,423 | \$173,308 | | |
| 32 | \$121,315 | \$127,382 | \$151,644 | \$181,973 | | |
| 33 | \$127,382 | \$133,751 | \$159,228 | \$191,072 | | |
| 34 | \$133,751 | \$140,438 | \$167,189 | \$200,626 | | |
| 35 | \$140,438 | \$147,460 | \$175,548 | \$210,658 | Village Manager | E |

E= Exempt from the wage and hour provisions of the Fair Labor Standards Act