

ORDINANCE NO. 2025- 0603

AN ORDINANCE OF THE VILLAGE OF BALD HEAD ISLAND, NORTH CAROLINA,  
ADOPTING A BUDGET FOR FISCAL YEAR 2025-2026

- WHEREAS, a proposed budget for the Village of Bald Head Island, North Carolina, was presented to the Village Council and made available for public inspection on May 5, 2025; and
- WHEREAS, a public hearing was held on May 16, 2025; and
- WHEREAS, the Village Council has fully considered matters associated thereto, including supplemental recommendations associated with it, and desires to enact a budget ordinance for the fiscal year beginning July 1, 2025, and continuing through and including June 30, 2026.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Bald Head Island, North Carolina, as follows:

- Section 1.** The fiscal year 2025-2026 budget, covering the financial operations of the Village of Bald Head Island during the period of July 1, 2025 through June 30, 2026 inclusive, which is attached hereto and incorporated herein by reference as if fully set herein verbatim.
- Section 2.** It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's General Fund (Fund 10) for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

General Fund Revenues		
Class		Amount
AD VALOREM	\$	12,910,100
INTEREST	\$	304,600
TRANSFERS FROM BRRAT FUND	\$	1,711,200
UNRESTRICTED	\$	627,700
RESTRICTED	\$	1,259,000
CONTRACTOR	\$	655,900
MISC	\$	22,500
SALES-SERVICES	\$	40,900
PERMITS-FEES	\$	853,600
FB APPROPRIATED	\$	472,800
IPC	\$	521,100
Total	\$	19,379,400

**Section 3.** The following amounts are hereby appropriated in the General Fund for the operation of the Village's government and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026, in accordance with the chart of accounts heretofore established for the Village.

General Fund Expenditures		
Department Name		Amount
Public Safety 4300	\$	4,382,200
Shoreline Devel. - 4700	\$	997,500
Gov. Body - 5100	\$	17,500
Legal - 5101	\$	747,600
Administration - 5200	\$	1,230,700
Inform. Tech. - 5201	\$	921,200
Human Resources - 5202	\$	415,100
Finance - 5250	\$	767,400
Development Serv 5300	\$	244,900
Island Pack. Center - 5400	\$	567,700
Contractor Services 6400	\$	524,900
Debt Service - 7000	\$	4,652,000
Transfers - 7100	\$	200,000
Roads - 7200	\$	430,000
Public Works - 8100	\$	2,676,500
Contingency - 9000	\$	604,200
<b>Total</b>	<b>\$</b>	<b>19,379,400</b>

**Section 4.** The Ad Valorem Tax Rates in effect for the Fiscal Year 2025-2026 are adopted and detailed in Section 5.

**Section 5.** The estimated revenue accruing from Ad Valorem Taxes for Fiscal Year 2025-2026 is based on the assessed tax rates of real and personal property, as follows:

- **Island-Wide (including properties within MSDs) = \$0.6507** for each \$100 valuation of the total taxable valuation base of **\$1,906,091,498.**
- **Municipal Service District Zone A = \$0.0688** for each \$100 valuation of the taxable valuation base of **\$398,421,664.**
- **Municipal Service District Zone B = \$0.0403** for each \$100 valuation of the taxable valuation base of **\$545,508,142.**
- The estimated tax collection percentage is 99.76%.

**Section 6.** Revenue generated for the fiscal year ending June 30, 2026, from \$0.0914 of the island-wide Ad Valorem tax rate, \$0.0688 of the Municipal Service District Zone A Ad Valorem Tax rate, and \$0.0403 of the Municipal Service District Zone B Ad Valorem Tax rate will be utilized for repayment of GO Bond.

**Section 7.** Any amount of GO Bond not funded by Ad Valorem Taxes as indicated by Section 6 of this ordinance shall be funded by transfer(s) of funds from the Beach Renourishment, Recreation and Tourism Fund into the General Fund. The balance of the Shoreline Protection Department (4700) not funded by grant revenues shall be funded by a transfer of Accomodation Tax Revenues for the fiscal year ending June 30, 2026 from the Beach Renourishment, Recreation and Tourism Fund into the General Fund. Any balance of Accomodation Tax Revenues remaining for the fiscal year ending June 30, 2026, in the Beach Renourishment, Recreation and Tourism Fund., if any, may be utilized for any expenses as approved in S.L. 1991-664, S.L. 1993-617 and/or S.L. 1997-364 and transferred to the General Fund for those purposes. The Finance Director is hereby authorized to conduct the aforementioned transfers on any timely basis as they see fit, in accordance with this section.

**Section 8.** A Capital Reserve Fund for the General Fund was established by a resolution and adopted on June 20, 2025, effective July 1, 2025. An amount calculated by the Finance Director and/or their designee to equal one cent of the tax rate shall be transferred to the General Capital Reserve Fund for for the establishment and maintenance of streets, roads, and rights-of-way, including providing parking facilities and paving, effective June 30, 2026. Also, any amount of Daily and Annual Vehicle Permit Fees remaining in the General Fund that were not used for purposes as outlined in S.L. 2002-129 will be transferred into the General Capital Reserve Fund for the establishment and maintenance of streets, roads, and rights-of-way, including providing parking facilities and paving, effective June 30, 2026.

**Section 9.** It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's Water and Sewer Fund (Fund 31) for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

<b>Water and Sewer Fund Revenues</b>	
<b>Revenues</b>	<b>Amount</b>
INTEREST ON INVESTMENTS	\$ 82,500
UTILITIES FUND BALANCE Approp.	\$ -
WATER - SERVICE	\$ 1,142,400
WATER - TAP FEES	\$ 295,600
SEWER - SERVICE	\$ 1,450,800
SEWER - TAP FEES	\$ 429,600
Septic Maint. Reserve	\$ 17,000
DEBT / CAPITAL SURCHARGE	\$ 399,000
PORT-O-JOHN RENTALS	\$ 66,300
INTERDEPT. SALES	\$ 36,300
MISC. REVENUE	\$ 5,000
<b>Total</b>	<b>\$ 3,924,500</b>

**Section 10.** The following amounts are hereby appropriated in the Water and Sewer Fund (Fund 31) for the operation of the Village's water and wastewater utilities for the fiscal year Year beginning July 1, 2025 and ending June 30, 2026, in accordance with the chart of accounts heretofore established for this Village:

<b>Water and Sewer Fund Expenditures</b>	
<b>Department Name</b>	<b>Amount</b>
Water - 6810	\$ 1,575,900
Wastewater (Sewer) - 7310	\$ 2,238,600
Transfers - 9840	\$ 110,000
<b>Total</b>	<b>\$ 3,924,500</b>



**Section 11.** It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's Beach Renourishment, Recreation and Tourism Fund (Fund 42) for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

<b>BRRAT Fund Revenues</b>	
<b>Revenues</b>	<b>Amount</b>
Interest on Investments	\$ 120,000
Accommodations Taxes	\$ 1,822,318
BRRAT Fund Balance, Approp.	\$ 585,300
<b>Total</b>	<b>\$ 2,527,618</b>

**Section 12.** The following amounts are hereby appropriated in the Beach Renourishment, Recreation and Tourism Fund (Fund 42) for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

<b>BRRAT Fund Expenditures</b>	
<b>Account Names</b>	<b>Amount</b>
Beach Renourishment	\$ 398,900
Beach Accesses	\$ 305,000
Row Boat Row Beach	\$ 10,000
Recreation and Tourism	\$ 99,600
Transfer to General Fund	\$ 1,711,200
<b>Total</b>	<b>\$ 2,524,700</b>

**Section 13.**

It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's Stormwater Fund (Fund 44) for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

<b>Stormwater Fund Revenues</b>	
<b>Revenues</b>	<b>Amount</b>
Interest on Investments	\$ 15,000
Stormwater Fees	\$ 133,800
<b>Total</b>	<b>\$ 148,800</b>

**Section 14.** The following amounts are hereby appropriated in the Stormwater Fund (Fund 44) for the fiscal year beginning July 1, 2025 and ending June 30, 2026, in accordance with the chart of accounts heretofore established for this Village:

<b>Stormwater Fund Expenditures</b>	
<b>Account Names</b>	<b>Amount</b>
Administration	\$ 8,000
Stormwater Equipment	\$ 56,600
Construction	\$ 84,200
<b>Total</b>	<b>\$ 148,800</b>

**Section 15.**

It is estimated that the following revenues will be available and are hereby approved for the Village of Bald Head Island's Fines and Forfeitures Fund (Fund 12) for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026:

<b>Fines and Forfeitures Fund Revenues</b>		
<b>Revenues</b>	<b>Amount</b>	
Fines/Forfeitures	\$	25,000
<b>Total</b>	<b>\$</b>	<b>25,000</b>

**Section 16.**

The following amounts are hereby appropriated in the nes and Forfeitures Fund (Fund 12) for the fiscal year beginning July 1, 2025 and ending June 30, 2026, in accordance with the chart of accounts heretofore established for this Village:

<b>Fines and Forfeitures Fund Expenditures</b>		
<b>Account Names</b>	<b>Amount</b>	
Fines/Forfeitures Payable to BC Schools	\$	25,000
<b>Total</b>	<b>\$</b>	<b>25,000</b>

**Section 17.**

A summary of all funds accounted for with this Budget Ordinance is below:

<b>FY 2025-2026 Budget Summary</b>		
<b>Funds</b>	<b>Amounts</b>	
General	\$	19,379,400
Water and Sewer	\$	3,924,500
BRRAT	\$	2,527,618
Stormwater	\$	148,800
Fines/Forfeitures	\$	25,000
<b>Total</b>	<b>\$</b>	<b>26,005,318</b>

**Section 18.**

This ordinance includes 2 attachments, which includes a Schedule of Fees for the Village of Bald Head Island and Pay and Classification Schedule. The Schedule of Fees is hereby adopted for the provision of services by the Village for the Fiscal Year beginning July 1, 2025 and is hereby effective on that same date. The Pay and Classification Schedule is hereby adopted by the Village for the Fiscal Year beginning with the first full pay period on or after July 1, 2025.

**Section 19.**

In the Water and Sewer Fund Schedule of Fees, the funds collected with the Customer Service Charge are used for repairs and maintenance for ongoing services, plant capacity usage by customers and funding utility plant and infrastructure improvements necessary to maintain existing water and sewer services to customers.

- Section 20.** The Village Manager, as Budget Officer, or their designee, is hereby authorized to re-allocate appropriations as contained herein under the following conditions:
- a). They may transfer between line item expenditures within a department without limitation and without a report to the Village Council being required.
  - b). They may transfer amounts between departments, within the same fund. Individual transfers in excess of \$50,000 shall be reported to the Village Council at the next regular meeting following said transfer.
  - c). They may not transfer any amounts between funds or from the Contingency funds held in General Funds' Contingency Department (9000), except as approved by the Village Council in the Budget Ordinance, and as amended.

**Section 21.** All public funds which will accrue to the Village of Bald Head Island during the period beginning July 1, 2025 through June 30, 2026 inclusive, shall be deposited at PNC Bank or with any financial institution as previously approved by Council to include but not limited to: North Carolina Capital Management Trust, North Carolina Investment Pool, and/or North Carolina Cooperative Liquid Asset Securities System. Funds may be invested per the Village's Investment Policy. Cash receipts shall be deposited at First Bank Southport, NC 28461 and then may be transferred to PNC Bank, as the Finance Director sees fit.

**Section 22.** Copies of this Budget Ordinance shall be furnished to the Village Clerk, to the Governing Board, and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds. A copy will also be made available in Village Hall.

Adopted this, the 20 day of JUNE 2025.

By: 

Peter Quinn, Mayor

ATTEST:

  
Darcy Sperry, Village Clerk



ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
MISC. FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
1	<u>Miscellaneous Fees</u>	FY 26
	Non-sufficient funds (NSF) or returned payment charge (check or ACH Payments; per occurrence; NCGS 25-3-506)	\$ 25.00
2	<u>Various Permits and Fees</u>	
	Creek Access Storage Fee	\$ 150.00
	Golf Cart Permit Registration	\$ 30.00
3	<u>Park Rental Fees</u>	
	<i>(see respective rental applications for more details/additional requirements)</i>	
	<b><u>Marina Park Rental Fees:</u></b>	
	First 2 hours	\$ 500.00
	Each Additional Hour	\$ 300.00
	Security Deposit	\$ 1,000.00
	Reservation Deposit	Half of total rental fee; paid with application submittal
	<b><u>Commons Park Rental Fees:</u></b>	
	First 2 hours	\$ 500.00
	Each Additional Hour	\$ 300.00
	Security Deposit	\$ 1,000.00
	Reservation Deposit	Half of total rental fee; paid with application submittal



ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
MISC. FEE SCHEDULE  
Effective July 1, 2025

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Commercial Filming Fees

*(see specific ordinance for additional details/other requirements)*

Application Fee	\$	1,500.00
Performance Bond (refundable upon conditional inspection)	\$	10,000.00
Village Staff Use (per hour; minimum: 4 hours)	\$	30.00
Village Equipment Use (incl. Public Safety Vehicles but not emergency apparatus)		
<i>lesser of hourly rate or daily rate:</i>		
<i>per hour, minimum 4 hours</i>	\$	40.00
<i>per day</i>	\$	100.00
Village Emergency Apparatus (Fire Truck or EMS Vehicles)		
<i>per hour</i>	\$	200.00
Other Village Apparatus, case by case basis		Manager's Discretion
Street Closure Fee, per location	\$	300.00
Barricade Fee, per location	\$	100.00
Explosive/Fireworks Fee, per day	\$	200.00



ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
ICE FEE SCHEDULE  
Effective July 1, 2025

Overall Vehicle Length Stem to Stern		CATEGORY	DAILY ICE FEE	ANNUAL ICE FEE
EQUAL TO OR GREATER THAN	BUT LESS THAN			
0 feet	15 feet	I	\$40	\$250
15 feet	21 feet	II	\$100	\$800
21 feet	27 feet	III	\$200	\$1,500
27 feet	33 feet	IV	\$400	\$2,900
33 feet		V	\$500	\$4,000

**PRORATED ANNUAL SCHEDULE\***

CATEGORY	JULY 1 - SEPT 30	OCT 1 - DEC 31	JAN 1 - MAR 31	APR 1 - JUN 30
CAT I	\$250	\$190	\$130	\$60
CAT II	\$800	\$600	\$400	\$200
CAT III	\$1,500	\$1,130	\$750	\$380
CAT IV	\$2,900	\$2,180	\$1,450	\$730
CAT V	\$4,000	\$3,000	\$2,000	\$1,000

\*Prorated Annual Fee Schedule indicates price for all annual permits that are purchased within the timeframe listed (i.e., permit for cat IV vehicle purchased on January 10th would pay \$1,450).

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
ISLAND PACKAGE CENTER/POST OFFICE FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
1	<u>USPS Services</u>	
	First Class Stamp	Rate Set by USPS
	Monthly	Rate Set by USPS
	First Class Stamp (Roll)	Rate Set by USPS
	Priority Flat Rate Envelope	Rate Set by USPS
	Priority Small Flat Rate Box	Rate Set by USPS
	Priority Medium Flat Rate Box	Rate Set by USPS
	Priority Large Flat Rate Box	Rate Set by USPS
	Certified Mail Fee	Rate Set by USPS
	Return Receipt Requested	Rate Set by USPS
	Other Services	Rates Set by USPS
2	<u>Other Services</u>	
	All IPC other services	Village Manager's Discretion

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
DEVELOPMENT SERVICES FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
1	<u>Building Permit Fee - Based on Valuation</u>	
	0 - \$5,000	\$ 60.00
	Monthly	\$ 100.00
	\$15,001 - \$25,000	\$ 150.00
	\$25,001 - \$30,000	\$ 225.00
	> \$30,000 = \$7.00 per \$1,000 or fraction thereof	
2	<u>Structure Valuation (per square foot)</u>	
	Residential Heated Space	\$ 155.00
	Commercial Heated Space	\$ 175.00
	Residential Covered Area	\$ 75.00
	Commercial Covered Area	\$ 90.00
	Residential Uncovered Area	\$ 55.00
	Commercial Uncovered Area	\$ 55.00
3	<u>Heating and Air Conditioning</u>	
	Electrical Mechanical System	\$ 70.00
	Gas Mechanical System	\$ 70.00
4	<u>Electrical</u>	
	Temporary Service	\$ 40.00
	Living Units	\$ 150.00
	Crofter Units	\$ 40.00
	Commercial Units	\$ 200.00
5	<u>Fire Prevention</u>	
	Fire Alarm System	\$ 60.00
	Fire Sprinkler System	\$ 60.00
	Commercial Fire/Safety Inspection	\$ 75.00
6	<u>Plumbing</u>	
	Basic Charge	\$ 50.00
	Fixture Units (including water heater and outside shower)	\$ 6.00

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
DEVELOPMENT SERVICES FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
7	<b>Minor Permits</b>	
	Re-roofing	\$ 40.00
	Wiring Lift Pumps	\$ 40.00
	Replace Defective HVAC Units	\$ 40.00
	Project Requiring New Electric Service	\$ 50.00
	Re-inspection Fee	\$ 75.00
	LP Tanks	\$ 40.00
	Fences	\$ 40.00
	Docks/Piers, per square foot	\$ 30.00
	Bulkheads, per linear foot	\$ 0.60
	Landscape Permit	\$ 40.00
	Tents	\$ 50.00
8	<b>Penalties</b>	
	Penalties for Work without Permit	\$ 250.00
9	<b>Land Use Development Review</b>	
	<b>Development Application Fees</b>	
	<u>Subdivision Plans (per submission):</u>	
	Preliminary Plat Review	\$ 1,200.00
	Final Plat Review	\$ 1,000.00
	<b>Planned Unit Development Plans</b>	
	<u>Master Plan Review:</u>	
	Original Submission	\$ 2,000.00
	Amendments	\$ 1,400.00
	<u>Site Specific Plan Review:</u>	
	Preliminary Site Specific Plat	\$ 1,000.00
	Final Site Specific Plat	\$ 1,000.00
	<b>Permit Applications</b>	
	Conditional Use Permit	\$ 700.00
	Special Use Permit	\$ 700.00
	<b>Zoning Ordinance Amendment Applications</b>	
	Rezoning Request	\$ 1,000.00
	Text Amendment	\$ 500.00



ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
DEVELOPMENT SERVICES FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
	<b>Board of Adjustments</b> Appeals, Variance Requests, etc.	\$ 400.00
10	<b>Commercial Review Board</b>	
	<b>New Construction</b>	
	Review Fee for up to 3 reviews <i>(Includes any combination of draft, preliminary, or final review submittals)</i>	\$ 5,000.00
	Review Fee for each additional review beyond 3	\$ 1,500.00
	<b>Major Renovations</b>	
	Category I <i>(Renovation to heated space of 1,000 - 1,599 sqft. Or non-heated space 1,200 sqft. or greater. Note that major renovations affecting 1,600 sqft. and over, or renovations involving 50% of the existing structure to be removed or revised are subject to new construction fees and guidelines.)</i>	\$ 4,000.00
	Category II <i>(Renovation to heated space of 250-999 sqft. or non-heated space of 500-1,199 sqft.)</i>	\$ 3,000.00
	Category III <i>(Renovation to heated space of less 250 sqft. or non-heated space of 250-499 sqft.)</i>	\$ 2,000.00
	<b>Minor Renovations</b>	
	Category I <i>(Renovation to non-heated space of less than 250 sqft., hardscape changes to landscape or any other renovation no otherwise categorized.)</i>	\$ 600.00
	Category II <i>(Renovation that changes an existing feature, such as a door, window, roof materials, or decorative item. See Ordinance for notes)</i>	\$ 400.00

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
CONTRACTOR SERVICES FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
1	<u>Parking</u>	
	ICE Vehicle Parking	
	Monthly	\$120
	Annual	\$1,200
	Temporary - Overnight	\$40
	Golf Cart Parking monthly	\$60
	Golf Cart Parking Annually	\$600
2	<u>Fuel Sales</u>	
	Gasoline Sales	Wholesale plus, price
	Diesel Fuel Sales	Wholesale plus, price
3	<u>Container Rentals</u>	
	Container Monthly	\$250
	Container Annually	\$2,500
4	<u>Contractor Services Building Rental</u>	
	Storage Unit Rental, monthly price; includes one parking place on concrete in front of respective unit.	\$800
	Break Room Training Rental, per event	\$125

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
PUBLIC WORKS FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
1	<u>Special Pick Ups</u>	
	Household - White/Home Good Pickup, per trip (limited to 2 items per trip)	\$ 140.00
	Mattress Pickup (includes both Mattress and Box Spring)	\$ 100.00
2	<u>Yard Debris Removal</u>	
	First Truck Load	No Charge
	Each Additional Truck Load	\$ 50.00
3	<u>Special Events</u>	
	Special Events, for profits or private events (first 2 trash cans)	\$ 75.00
	Special Events, for profits or private events (each additional can after first 2 trash cans)	\$ 75.00
	Special Events, non profit organizations, public events	No Charge
4	<u>Drop Offs</u>	
	White Goods Drop Off (hot water heaters, refrigerators, washers, dryers, etc.)	\$ 50.00
	Home Goods Drop Off (Couches, Tables, Chairs, etc.)	\$ 50.00

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
STORMWATER FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
1	<u>Storm Water</u> Storm Water Fee, per REU per tax improved parcel, per month	\$ 8.00



ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
UTILITIES FUND FEE SCHEDULE  
Effective July 1, 2025

Item	Description of Fee	Amount
1	<u>Connection Charges</u>	FY 26
	<b>Water, Residential</b>	
	3/4 inch meter	\$ 13,610
	1 inch meter	\$ 14,290
	2 inch meter	\$ 17,010
	<b>Sewer, Residential</b>	
	Grinder Pump Required	\$ 6,799
	No Grinder Pump Required	\$ 1,361
	<b>Irrigation, Residential &amp; Non-Residential</b>	
	3/4 inch meter, with testable check, existing water (tap) connection required	\$ 1,361
	1 inch meter, with testable check, existing water (tap) connection required	\$ 1,628
	<b>Water Non-Residential</b>	
	Per Residential Equivalent Unit (REU)	\$ 13,610
	1 inch meter (Minimum Charge)	\$ 14,290
	2 inch meter (Minimum Charge)	\$ 17,010
	Commercial Taps greater than 2 inches	COST PLUS 15%; Minimum: 2 inch meter + 15% (I.e., MIN: \$17,010 +15%)
	<b>Sewer Non-Residential</b>	
	Grinder Pump Required (Per Pump)	\$ 6,799
	No Grinder Pump Required (Gravity Connection)	\$ 1,361
	<b>Fire Protection Service</b>	
	Residential 2" tap	\$ 680
	Non-Residential 2" (Larger taps will be at additional Charge)	\$ 680
	<b>Customer Service Charge</b>	
	Residential	\$ 13,610
	Non-Residential, per REU rating	\$ 13,610

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
UTILITIES FUND FEE SCHEDULE  
Effective July 1, 2025

2	<u>Utility Service (Monthly Charges)</u>		
	<b>Residential Water - Usage Charge, per 1,000 gallons</b>		
	Base Charge, zero usage	\$	26.14
	Tier 1 (usage 0-3,000 gallons)	\$	7.38
	Tier 2 (usage > 3,000 gallons)	\$	12.09
	<b>Residential Sewer</b>		
	Base Charge	\$	86.38
	<b>Non-Residential Water, Usage Charge per 1,000 gallons, per REU (REU = 360)</b>		
	Base Charge, per REU, with a minimum charge of \$59.40	\$	65.34
	Tier 1 (usage 0-11,000 x REU)	\$	7.38
	Tier 2 (usage > 11,000 x REU)	\$	12.09
	<b>Non-Residential Sewer</b>		
	100% of Water Charge, minimum charge of \$86.38	Equal to water charge; minimum: \$86.38	
	Irrigation (Both Residential and Non-Residential, per 1,000 gallons)	\$	12.09
3	<u>Debt / Capital Surcharge Fee, per REU, per month</u>	\$	22.18
4	<u>New Customer Account Setup Fee</u>		
	Water Utility Service	\$	20.40
	Sewer Utility Service	\$	20.40
	<i>(Note, if water and sewer utility services are established at the same time, only a single account setup fee will apply, not both)</i>		
5	<u>Reconnection Charge</u>		
	If Water Service cut off by Utilities for good cause	\$	67.99

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
UTILITIES FUND FEE SCHEDULE  
Effective July 1, 2025

If Water Service discontinued at the customer's request	\$	67.99
If Sewer Service is cut off by the Utilities for good cause	\$	67.99
<i>(Note, if water and/or sewer service is disconnected and the service is reconnected within nine (9) months, the base charges and surcharge for all months disconnected will be due and payable)</i>		

6 Other Charges and Terms

Terms:

Bills are due on Billing Date.

Bills are Past Due twenty (20) Days After Billing Date.

Bill Frequency: Shall be monthly for service in arrears

Finance Charges for Late Payment - 1% per month will be applied to the unpaid balance of all bills still past due 21 days after billing date

Collection Agency Fee - 35% of any unpaid balance will be applied to the account, if the account has been turned over to a collection agency.

Labor, work-hour services - per hour	\$	46.19
Labor, after-hour services - per hour	\$	65.41
Equipment use charge - per hour	\$	71.81
Portable Toilet / Hand Wash Station rental charges, per month (may be billed on prorated basis)	\$	150.30
Portable Toilet / Hand Wash Station rental charges, per event	\$	78.26
Non-sufficient funds (NSF) check charge (per occurrence; NCGS 25-3-506)	\$	25.00

ATTACHMENT I  
FISCAL YEAR 2025-2026  
VILLAGE OF BALD HEAD ISLAND  
PAY AND CLASSIFICATION PLAN  
EFFECTIVE PER BUDGET ORDINANCE

Grade	Starting	Minimum	Mid-Point	Maximum	Classification	FLSA Status
10	\$42,714	\$44,849	\$53,393	\$64,072		
11	\$44,849	\$47,093	\$56,063	\$67,275	Street Sign Specialist	
12	\$47,093	\$49,447	\$58,866	\$70,638	Administrative Specialist Package Service Associate Public Works Specialist Utility Customer Service Rep	
13	\$49,447	\$51,920	\$61,809	\$74,171	Contractor Services Specialist Utility Maint. Mechanic	
14	\$51,920	\$54,516	\$64,900	\$77,880	Accounting Technician Fleet Maint. Mechanic Sr. Utility Maint. Mechanic Treatment Plants Operator	
15	\$54,516	\$57,241	\$68,145	\$81,775	Public Works Crew Leader IT Specialist	
16	\$57,241	\$60,104	\$71,552	\$85,862	Postal Center Supervisor Public Safety Officer (PSO) PSO-Paramedic SR. Treatment Plants Operator Utility Main. Crew Leader	
17	\$60,104	\$63,109	\$75,130	\$90,156	PSO-Paramedic/LEO Village Clerk	
18	\$63,109	\$66,265	\$78,887	\$94,664	IT Systems Analyst Public Safety Sergeant	
19	\$66,265	\$69,578	\$82,831	\$99,397	Human Resource Analyst Public Works Superintendent	E
20	\$69,578	\$73,057	\$86,962	\$104,368	Public Safety Lieutenant	
21	\$73,057	\$76,709	\$91,321	\$109,586	Capital Projects Manager Development Services Administrator Distribution & Collections System Superintendant Public Information Officer Treatment Plants Superintendent	E
22	\$76,709	\$80,545	\$95,887	\$115,064	Financial Analyst	E
23	\$80,545	\$84,573	\$100,683	\$120,819	Information Technology Manager	E
24	\$84,573	\$88,802	\$105,716	\$126,860	HR Director Deputy Public Safety Director	E
25	\$88,802	\$93,242	\$111,002	\$133,203		
26	\$93,242	\$97,904	\$116,553	\$139,864		
27	\$97,904	\$102,799	\$122,382	\$146,857	Finance Director Public Safety Director Public Services Director	E
28	\$102,799	\$107,940	\$128,500	\$154,199	Assistant Village Manager	E
29	\$107,940	\$113,337	\$134,925	\$161,909		
30	\$113,337	\$119,004	\$141,670	\$170,006		
31	\$119,004	\$124,954	\$148,756	\$178,507		
32	\$124,954	\$131,203	\$156,193	\$187,432		
33	\$131,203	\$137,764	\$164,005	\$196,804		
34	\$137,764	\$144,651	\$172,205	\$206,645		
35	\$140,438	\$147,460	\$175,548	\$210,658	Village Manager	E

E= Exempt from the wage and hour provisions of the Fair Labor Standards Act